

feel
free

to **talk**
to **meet**
to **work**



hushoffice

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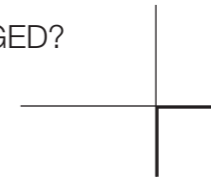
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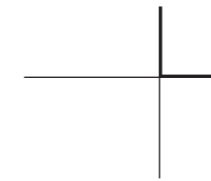
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How have employees' needs and expectations of their workplace changed? What is important to them? What will the office of the future look like? What are the challenges facing organisations today? These are the questions everyone is asking today. The key to finding the right answers is to know and understand employees' needs in terms of workplace organisation and equipment, proper space management and the implementation of new policies regarding the company's organisational culture. The aim of all this is to be able to combine teleworking with working in the office or in another co-working space, taking into account the most popular hybrid working model.

Our observations and analyses of the new, 'employee needs 2.0' regarding their work and the way it has changed over the last two years, as well as our reflections on the correct design of a flexible office, have led us to some important and interesting conclusions.

We would like to share this information with companies and their employees. Like the flexible and modern office environment, this guide will evolve and expand. We believe it will be useful to you.



How have the employees' needs changed?

The employee today has a new set of needs which the organization should reflect both in terms of the arrangement of the work space itself, office equipment, and the work system and organizational culture.

HOW HAVE THE EMPLOYEES' NEEDS CHANGED?

Employee needs and expectations have evolved over the past few years. Today's office user treats the hybrid work model as standard. In a reality where the hybrid working model has been adopted as the standard, the office working landscape has redefined the needs and expectations of employees. Today, an employee has a new set of needs that an organisation should reflect in the design of the workspace itself, in the office equipment, in the work system and in the organisational culture.

One of the most sought-after features of an office today is the freedom to choose where and how to work. Office flexibility in terms of architectural design, equipment and division into work areas that take into account the different needs of employees is a determinant of the efficient growth of a company.

The most important element in the process of designing the office of the future is the human being, the employee. Satisfying their physical and mental needs at work is of paramount importance. Starting with an acoustically comfortable workspace with partitioned areas for quiet and conceptual work, equipped with acoustic booths for work and meetings, flexible solutions for teamwork that can be adapted to the changing number of employees in the office and to the tasks at hand, to an infrastructure that provides the possibility of working online using videoconferencing systems, with the possibility of providing training and conducting webinars online.

Today, it is the needs of employees that are the definition of what an office and a workspace should be.

Feel the freedom to choose where and how you work



Over **63%** of employees say they **work in a hybrid model** that combines working from home and in the office

Over **57%** of respondents confirm that they **use the office for 1-3 days per week**

First of all, hybrid and flexible

Giving employees autonomy is very important these days. This applies first and foremost to the way they work – either teleworking or working at the company's premises. More than 63% of employees say they work in a hybrid model that combines working from home and in the office¹. Over 57% of respondents confirm that they use the office for 1-3 days per week². We are most likely to work in the office from Tuesday to Thursday and from home on Fridays and Mondays. The office should be flexible, i.e. it should be prepared to accommodate varying numbers of people. Equally important is the ability to provide remote workers with connectivity and access to systems.

The only constant in life is change

No one knows for sure today what an office will look like in 5 or 10 years. The only constant in life is change. That is why the ability to adapt to changes in our environment and the ability to learn continuously have become the most sought-after skills in employees. Resilience, as this phenomenon is discussed here, includes, among other things, the methods we use to cope with stress, the flexibility with which we accept changes that occur, our approach to new, surprising situations, and the ability to deal with unpredictability and lack of stability. High resilience in employees is a desirable phenomenon. Thanks to resilience, people are more often inspired to work than they need to be motivated. They are able to respond flexibly to change and are less prone to burnout. Today it is one of the most sought-after skills of tomorrow, and the infrastructure of the office of the future will have to follow suit.

1. Report on the office use opinion survey „Design the office of the future,“ Skanska & Colliers, 2022.

2. Ibid.



The office must be cozy. It should combine a pleasant interior design and design, guarantee ease of concentration in the workplace and separating yourself from others.

Flexible workplace solution

A constant variable in the modern office is the varying number of people who use the office on any given day. This trend will only increase in the future. The percentage of standard office occupancy can vary depending on many factors, much of which is related to the specific character of a particular industry or location. However, based on an analysis of data from the eight largest European markets, we can assume that the average office occupancy rate today is 55-75% of all employees³. A flexible, employee-friendly workspace is therefore becoming the foundation of the modern office, regardless of the nature of the work – large group meetings, videoconferencing or demanding work that requires silence and concentration. Employees who are looking for quiet and concentration in a fixed office will use acoustic solutions that enable concentration, such as acoustic office pods, and will occupy a workstation in that part of the office where there are no loud conversations or office chatter. Users looking for the opportunity to collaborate will focus on project or hot-desking locations, or semi-formal spaces where the flow of ideas is more natural and motivated

by direct human interaction.

Changing numbers of stationary staff and the nature of their work, determined by their current priorities, require office solutions to be as mobile as possible. This means that they must be able to change office layouts quickly and easily when required. Varying office occupancy also makes the management of space designed for fixed workstations difficult. Based on the above data, up to 40% of permanent workstations per employee will typically remain unoccupied.

If you are looking for a flexible workplace, the right solution is to follow the 'hot desk' working concept. Multi-seat tables designed for offices that operate partially in hot-desk mode, or a bench arrangement where desks are not assigned to specific individuals, allow employees to choose their workstations based on the tasks they need to complete. This allows clusters of people with similar working styles to form in certain parts of the office on any given day. As a result, people who need isolation and concentration are not tied to a single desk in a noisy environment.

3. Savills indicators, December 2023.

Flexibility as a business growth driver

Market research has shown that companies that have adopted a flexible approach to how and where their employees work have seen significantly higher revenue growth of 21% over two years, compared to a 5% for companies that have not adopted fully flexible working⁴. This trend is only set to increase. These companies are also seeing increasing levels of customer satisfaction,

solution innovation and production or service efficiency. However, the organisations surveyed did not just focus on implementation. They have also focused on creating the right organisational culture, training managers and implementing tools that facilitate flexible working and thus promote employee satisfaction and involvement.



Engage, inspire, adapt

Professional comfort depends on... technical details

Perhaps the most irritating and distracting aspect of an open plan office is excessive noise. A half say they would feel more productive in a less noisy working environment⁵. Unfortunately, 64% of employees feel disturbed by the noise of conversations and phone calls⁶. A range of acoustic solutions for the office can help – from room dividers and noise barriers installed in the office to separate dedicated areas, to soundproofing materials installed on walls and ceilings, to self-contained acoustic pods for one, four or more people

to work in silence and concentration. The latter are also an excellent alternative to traditional small conference rooms and offices.

Acoustic booths also offer control of light and ventilation levels, allowing even greater customisation of working conditions to meet the individual expectations and preferences of the user. The mobility of such solutions fits well with a flexible office concept, where an acoustic pod can be moved around the office space without the need for external technicians or maintenance.

50% of employees say they would feel more productive in a less noisy working environment

64% of employees feel disturbed by the noise of conversations and phone calls

4. The Flex Report 2024", Flex Index presented by Scoop.

5. Workplace Trends 2023 & Transformation Strategies", Haworth.

6. Report on the office use opinion survey „Design the office of the future“, Skanska & Colliers, 2022.

What does today's office landscape look like in figures?

These data clearly show that employees have already made a mental change and no longer perceive offices themselves as just real estate, but more importantly, they have started to treat them as a communication tool for employees, contractors, and clients. Now is the time for employers to follow the same path.

EXPECTATIONS OF OFFICE EMPLOYEES 2.0



Sources:
 * Skanska & Colliers 'Design the office of the future'.
 ** CBRE 'The Global Life - Work - Shop' Report Dashboard.
 *** Jabra 2022 Global Report 'Hybrid Ways of Working'.
 **** Haworth 'Workplace Trends 2023 & Transformation Strategies'.



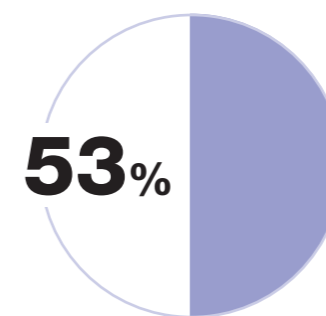
Hushoffice acoustic pods effectively reduce the level of human speech

Getting the acoustics right is important... And organisations are still learning how to do this.

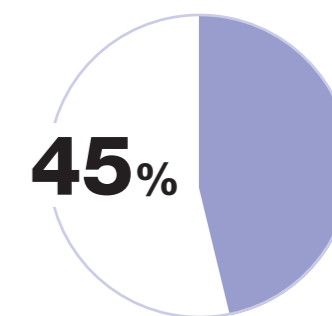
The 'multitasking' that is commonly desired in organisations does not exist. And that is a fact. A human being is only able to concentrate efficiently on one task at a time. Our brains are not designed to handle multiple tasks simultaneously. And although we can cook dinner and listen to music at the same time, it is not so easy with activities that are not routine and require our active involvement and attention. Even if you can do two things at once, you cannot concentrate on two things at once. Although it may be hard to believe, our brains are constantly switching between tasks on a 'stop and start' basis. So when it seems that we are doing many tasks at once, we are actually switching between them all the time, which

means that switch-tasking replaces multitasking. In addition, it is very difficult to concentrate on tasks in open spaces, which creates additional tension and stress. The problem is not the noise level itself, but the conversations going on around us, which our brains pick up and interpret despite our best efforts. Research has shown that 68.9% of employees cite access to places that encourage concentration as a factor that motivates them to work in the office⁷.

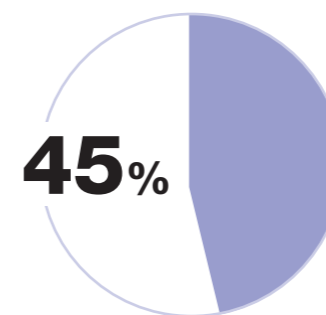
The figures that organisations should be working on are those that relate to the working environment and directly affect acoustic comfort in the office and in meeting places.



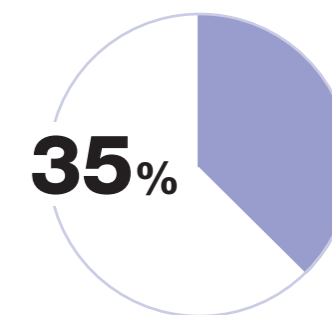
53% of employees say their office provides adequate **acoustic comfort**



Only 45% of employees say their office allows them to **work in isolation**

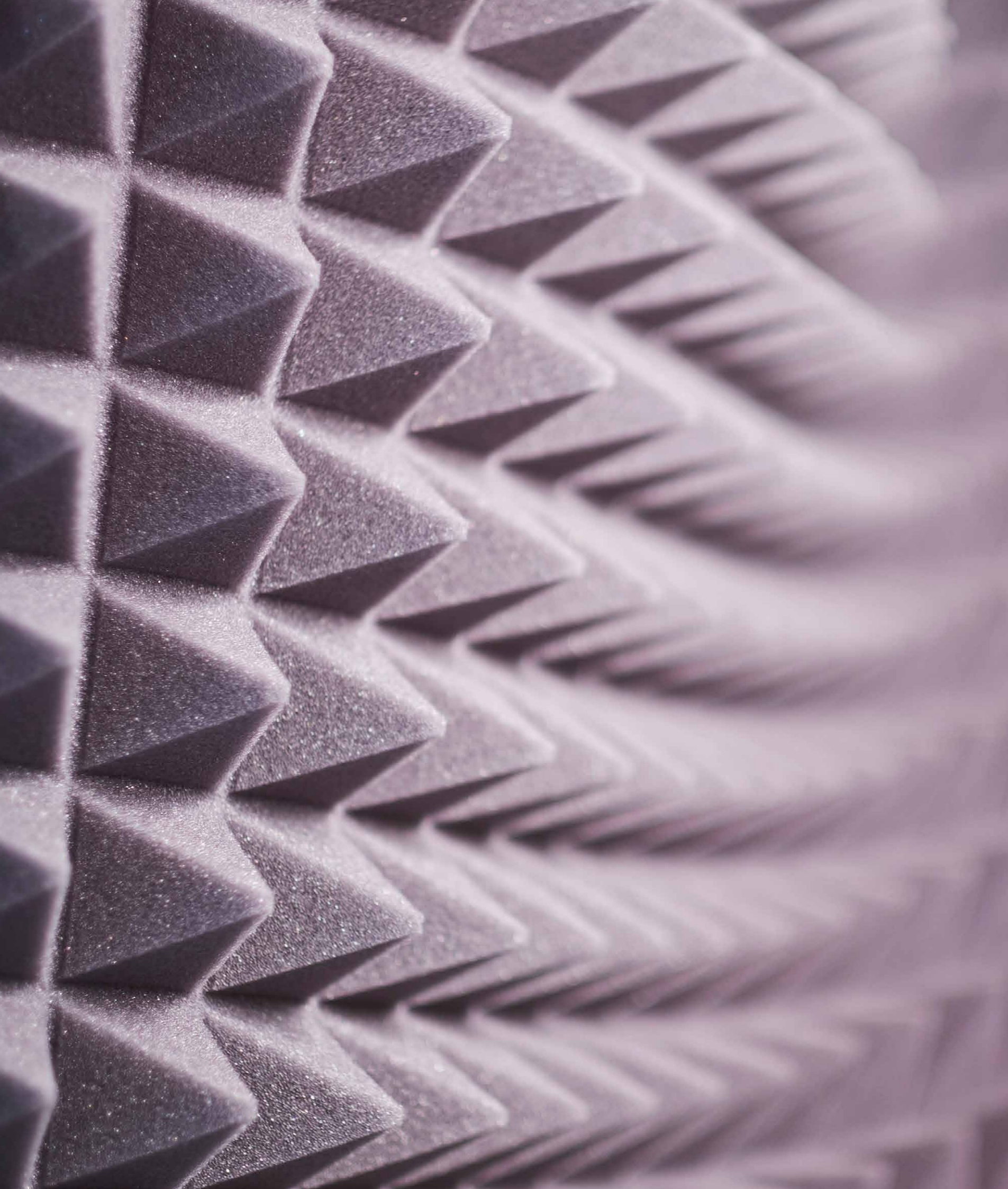


Only 45% of employees say their office gives them a **sense of privacy**



Only 35% of respondents confirm that the office layout allows them to **protect the confidentiality** of information displayed on a screen

Source: Office users survey report 'Designing the office of the future', Skanska & Colliers, 2022.



The right acoustic
properties are important.
Do not take them for granted

Only a well-designed space, including multi-tasking work and meeting areas,
can be an important factor in improving the efficiency
and good mental state of employees at work.

SHORT LECTURE ON ACOUSTICS: WHAT IT ACTUALLY IS?

Companies and their employees often only start to think about acoustics when they encounter a specific problem in an office or room – too much noise, too many distractions or simply a lack of privacy in such a location. These detrimental components of the working environment have a negative impact on the people who work in it. Lack of ability to concentrate and stay focused, irritation, a feeling of ‘overstimulation’ from stimuli absorbed from the environment, increased blood pressure or even headaches – these are just some of the things that people experience in such a poor working environment. Noise affects people both physiologically and psychologically, disrupting basic states and activities such as sleep, rest, learning and communication. Excessive

noise is very often the cause of discomfort, anxiety and loss of concentration. In the long term, such negative stimuli can contribute to health problems and temporary incapacity to work. For the company, this means high costs associated with the absence of team members. For this reason, taking care of the health and mental well-being of employees should be a priority for an increasing number of companies. This care should manifest itself in the consideration of acoustic solutions in the design of office spaces from the very beginning. Such activities are also part of a wider context of organisational structure focused on people’s wellbeing, which is so important in today’s world.



Feel the differences. New acoustic class A in accordance with the ISO 23351-1:2020 standard

Acoustics is a branch of science concerned with the study of sound waves: their generation, propagation, practical use and effects on humans and the environment. To better understand acoustics, we need to start by learning some basic terminology from the field.

Definition of sound

Sound consists of pressure waves passing through air. It can be described as energy generated by vibration and carried in air or another medium. The human inner ear converts this vibration into electrical signals which are then sent to the brain where they are

processed and perceived as actual sound received. Sound waves are characterised by two parameters. The first is frequency, which is responsible for the tone of the sound. The second is the intensity of the sound, which is measured in decibels.

Frequency: the way sound waves propagate

HIGH TONES – High frequency | Short wave
2,500-12,000 Hz | e.g. ringtones, consonants

MID TONES – Speech frequency | Medium wave
250-2,500 Hz | e.g. a speech/address

LOW TONES – Low frequency | Long wave
50-250 Hz | e.g. vowels

The wavelength determines the frequency of sound. It is measured as the number of repetitive vibrations per second cycle and is expressed in hertz. The audible range of sound is 20 to 20,000 Hz. The higher the frequency, the higher the pitch. However, in terms of workplace design, the suggested frequency ranges are from 100 Hz to 5,000 Hz.

Excessive noise is an actual financial loss for the company – research shows that over 40% of employees is unable to fully perform their job because of the noise.

Decibel: sound intensity

Decibel is a logarithmic unit that expresses the ratio of sound intensity. It is important as an indicator of background noise. A person can hear sounds with an intensity between 0 and 140 decibels. The value expressed in decibels has no direct or indirect relationship to the frequency of the sound. For example, the ticking of a clock and the humming of a vacuum cleaner can have the same frequency but different loudness. In many modern open plan work and meeting places,

employees are exposed to noise. Noise levels vary from 60 to 80 decibels, whereas the recommended acceptable noise level in an office is around 45 dB. Why is this important? Noise in office spaces that exceeds the recommended level can significantly affect concentration and thus reduce employee productivity. It also reduces the quality and privacy of conversations and has a negative impact on the general mental state and comfort of employees.

HOW DO YOU KNOW WHAT A GIVEN SOUND LEVEL ACTUALLY MEANS?

Noise level (decibels) / Human auditory perception











	10 – 20 dB / Leaves rustling		90 dB / Busy street, passing train
	30 dB / Clock ticking		100 dB / Pneumatic jack hammer
	40 dB / Radio set at a low volume		120 dB / Beat music
	50 – 70 dB / Conversation		140 dB / Jet plane
	80 dB / Lawn mower		170 dB / Space rocket

Fig. Example list of sound levels and their perception by the human ear.

HOW DO ACOUSTIC BOOTHS REDUCE HUMAN SPEECH LEVELS?

Before answering this question, it is important to understand that the ability of acoustic insulation in an office to reduce noise levels depends on the materials used in the insulation and the way in which they are arranged. High quality, carefully layered materials are perfect. Each layer should have a specific function: reflective, absorptive/attenuating or transmissive.

These factors are reflected in the design of acoustic booths for work and meetings. Pods are made up of several precisely arranged layers. The technology of combining different materials in layers with different properties guarantees the right acoustic class.



Fig. This illustration shows how an acoustic booth reduces the level of human speech.

Reverberation time: the time it takes for sound to decay

Reverberation time is the time it takes for a sound of 60 dB emitted by a primary source to decay. It is measured in seconds. To achieve the desired intelligibility and clarity of speech, the reverberation time should be adjusted

by using materials with sound absorbing properties. The reverberation time is always affected by the internal volume of the room, the temperature of the room and the presence of sound-absorbing materials.

Recommended reverberation times for various sample rooms should be as follows

(measured in seconds):

office 0,7 – 0,9 s	conference room 0,4 – 0,8 s	café 1 s	gym 1,5 s	auditorium 1,5 – 2 s
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Why is it important? A long reverberation time in an office increases noise levels and reduces speech clarity as sound reflects off various objects in the

room, such as walls, tables and desks, and other hard surfaces.

Are building acoustics and room acoustics the same?

The answer is no. Although both terms may seem similar, they characterise different conditions and a clear distinction needs to be made. Building acoustics refers to a building and its structure. It is concerned with the transmission of sound from the outside to the inside, as well as between structural components of the building, such as floors, ceilings and walls. It can be observed when sound is transmitted from the outside to the inside of a building, such as the noise of cars, trams or aeroplanes. Sound can also be transmitted between floors, and we are affected by this when we clearly hear the footsteps of someone walking on the floor above us. Finally, sound can be transmitted between adjacent rooms, such as conference rooms or auditoriums.

Room acoustics are concerned with the noise and sounds present in a room or other space. In this case,

absorption is important because it prevents sound waves from being reflected in rooms.

And here we come to the most important conclusion. Acoustic booths are the solution that meets the needs of such environments. Their types, sizes and features are adapted to the three main groups of activities carried out by employees in the workplace: unhindered telephone calls and videoconferences, open meetings of larger groups of people, and free individual work requiring focus and concentration.

Creating spaces where you 'feel free to talk, to meet, to work' – this is the idea behind the introduction of a new line of hushFree acoustic booths and supporting products in the Hushoffice collection. The supporting products: hushWall and the hushSpot, support teams working according to the agile philosophy.

All Hushoffice acoustic pods are tested in accordance with the ISO 23351-1:2020 standard and ensure privacy and confidentiality of conversations. HushFree.S, hushFree.M and hushFree.L acoustic booths are in class A.

ISO 23351-1:2020 acoustics standard

ISO 23351-1:2020 is a current standard that applies to enclosed furniture, such as office telephone booths and other partially enclosed furniture ensembles (conventional workstations, partially enclosed sofa groups, etc.). This standard indicates how well a product reduces the noise level of its users.

Currently, all manufacturers of professional acoustic enclosures should measure the speech reduction provided by their products against this standard.

The ISO 23351-2:2020 standard provides for calculation of a single value called speech level reduction

(DS,A). It indicates the degree of speech privacy provided by a product. A higher class according to ISO 23351-1:2020 means better speech privacy for the booth user.

A classification according to ISO 23351-1:2020 means a speech level reduction that is sufficient to ensure adequate acoustic comfort. An acoustic booth designed for office use must reduce sound by at least 25 decibels/dB to provide speech privacy in a typical office environment.

Class	Speech level reduction (D _{s,A})	Speech privacy guaranteed?
A	30–33 decibels / dB	Yes
B	25–30 decibels / dB	Yes
C	20–25 decibels / dB	Depends on background noise level
D	15–20 decibels / dB	Depends on background noise level
Unclassified acoustic booths	<15 decibels / dB	No

Fig. Classification according to the ISO 23351-1:2020 standard



Breathe easier and stay longer

One of the three most important factors in the office environment, along with light and temperature, is air quality. Research carried out by scientists at the University of Salford in Manchester has shown that various correlations between these three factors account for 16% of the differences in the process of absorbing knowledge and learning new things.

How do employees themselves perceive this issue?

One of the three most important factors in the office environment, along with light and temperature, is air quality. Research carried out by scientists at the University of Salford in Manchester has shown that various correlations between these three factors account for 16% of the differences in the process

of absorbing knowledge and learning new things. We know that the quality of the air in work and meeting spaces has an effect on good mental health, as well as the efficiency of task performance. And how do employees themselves perceive this issue?

According to 'Honeywell and Wakefield Research, Healthy Buildings Survey':



with better health
62%



improved productivity and problem solving capacity
43%



better overall mental health
53%

- ▶ Around **75%** of office workers believe that indoor air is less healthy than outdoor air.
- ▶ **75%** of employees are concerned about the air quality in their building.
- ▶ Up to **35%** of employees say they are 'very' or 'extremely' concerned about the quality of air in the office.
- ▶ Up to **87%** of employees now feel more uncomfortable working in an office building than before – office workers' concerns have also been affected by the COVID-19 pandemics.

It is important to remember that air quality in the workplace is influenced by several important factors. One of the most important is the workplace itself, i.e. the office building and the systems installed in it. The air quality perceived in the office space depends on the building systems, their class and operating parameters. However, this is an area of concern for employees.

Source: Honeywell and Wakefield Research, Healthy Buildings Survey, 2022.

Breathe easier and stay longer in the acoustic pods of the hushFree line



Even better lighting for longer work and meetings

Safety first

According to scientific expert opinions, in the current global situation, one of the most important purposes of building systems should be to control the spread of infectious diseases by reducing the risk of infection to an acceptable level, for example through the use of filters or disinfectants, and by increasing air exchange throughout the building. Proper air quality in offices occupied by employees cannot be guaranteed without an efficient building ventilation system.

The ventilation system installed in the hushFree line of acoustic booths significantly improves the comfort of use and increases the efficiency of employees in performing their tasks. Rapid air exchange maximises safety in the acoustic booths and promotes good physical and mental health for the people working inside. Ventilation is controlled at the touch of a button, allowing you to adjust the atmosphere to your individual

preferences. The ventilation system is activated by a motion sensor installed in the booth and continues to operate for several minutes after the booth has been vacated – all to ensure that all the air in the booth is exchanged and the next user has an environment ready to work in.

PRODUCT	AIR EXCHANGE TIME
hushFree.S	90 sec.
hushFree.M	155 sec.
hushFree.L	210 sec.
hushFree.Access.M	155 sec.
hushFree.Access.L	210 sec.
hushFree.XM	75 sec.

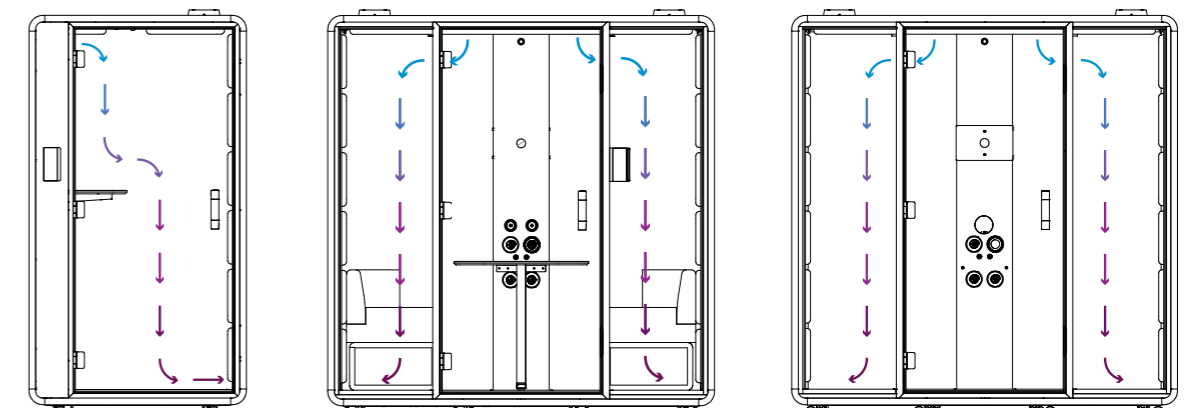


Fig. Air flow diagram inside the hushFree pod

The ventilation system in the Hushoffice acoustic pods forces air into the pod using highly efficient fans installed in the roof of the booth. The air is then allowed to flow from the ceiling to the floor in a controlled gravitational

flow, and exits the booth through skirting ventilation ducts. This is the most efficient method of circulating air within the enclosure and ensures that the user has the sensation of fresh air.



Better lighting for a more efficient workplace

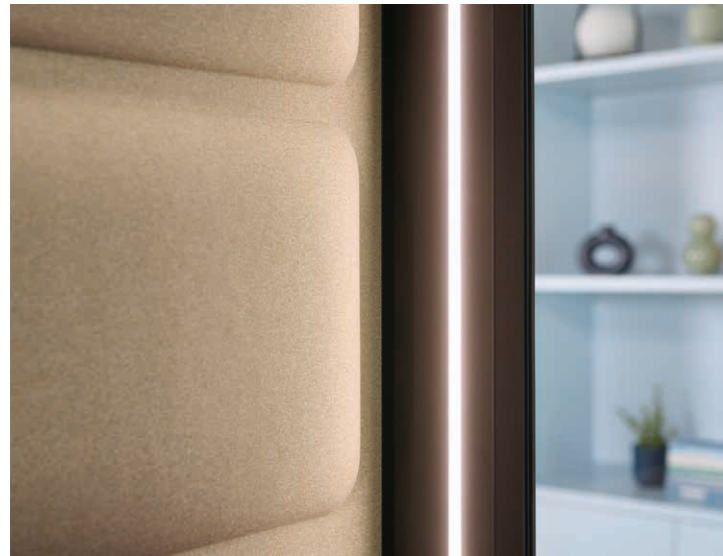
Along with air quality, lighting is another important component
of the office environment.

To make the office environment healthy for employees,
they need to have access to natural light.

Light has a direct effect on biological processes in the human body, stimulating us to work and increasing our vitality. Without it, our bodies would hardly be able to function normally.

Experts have found that lack of access to natural light significantly reduces the quality of work and therefore the quality of life. Problems with sleep and reduced activity may be due less to stress at work than to a lack of

access to natural light. This is the conclusion of researchers at Northwestern University in Chicago, Illinois, USA, who found that people who work in rooms without windows sleep an average of 46 minutes less at night.



Side LED lighting improves visibility of your face during video meetings



The upper LED lighting provides an intensity of 500 lx on the tabletop and a light color of 4000 K

How is the lighting in the hushFree acoustic booths designed?

The lighting system has been designed to provide employees with 500 lx illuminance and a colour temperature of 4000 K. This allows for much more time to be spent in meetings, conversations and, most importantly, working alone.

The lighting is controlled at the touch of a button – you can adjust the lighting parameters to suit your personal

preferences and the task at hand – so you can work how you want, when you want.

Energy-efficient floodlights and LED strips provide natural light to the highest standards. A presence sensor automatically controls the LED lighting and helps maintain optimum energy consumption.

Why is proper illuminance important?

Illuminance is the density of light falling on a given surface. The higher the illuminance, the clearer and sharper the image we see. The right light not only supports task performance, but also affects emotions and biological functions in the human organism – it fulfils biodynamic functions.

When designing a workplace, it is important to take into account illuminance, which, according to current regulations, should be at least 500 lx for workplaces where continuous office work is carried out.



You decide how you want to work. Adjust the lighting parameters (lux) to your individual needs

ILLUMINANCE LEVEL	TYPE OF WORK
to 50 lx	Simple manual work
to 300 lx	Occasional work at a workstation (e.g. welding)
500 lx	Continuous office work on a computer and at a workstation (handwriting, reading, typing)
750 lx	Activities requiring exceptional precision or drawing
1000 lx	Physical work requiring exceptional precision

Fig. Table showing example illuminance levels for different types of work

Acoustic booths are designed to be temporary solutions. However, an analysis of how they are used and how much time people spend in them has shown that users are willing to spend much more time in the booths, taking part in online meetings, making phone calls or working in concentration and silence. This change

is primarily due to a change in the nature of the tasks being performed. According to research, more than 80% of business meetings take place in a hybrid form (online and offline)⁸, which requires a comfortable space that guarantees confidentiality of conversations and adequate acoustic comfort.

8. Report on the office use opinion survey „Design the office of the future“, Skanska & Colliers, 2022.

What is the light colour temperature and how should it be understood?

In simple terms, light colour temperature is the colour temperature of a given light source. The colour temperature of light can be warm or cool. The higher the value in Kelvin [K], the cooler and whiter or bluer the light. In terms of the colour temperature of light for work, the best solution is a neutral colour temperature of 4000 K.

This is the colour most suitable for workers and does not cause eye fatigue. It also does not alter the colour of the objects being illuminated. It is the closest to natural sunlight. The neutral colour temperature is also considered the healthiest because it is the closest to natural sunlight.

COLOUR TEMPERATURE LEVEL	TYPE OF LIGHT
2500 – 3500 K	Warm colour temperature – recommended for living spaces
4000 – 4500 K	Neutral colour temperature – recommended for offices and fixed workstations
6000 – 6500 K	Cool colour temperature – rooms for intensive work

Fig. Table showing colour temperature levels and the types of work recommended at each level



Video conferencing and staying focused for longer periods of time just got better

Symptoms resulting from difficult and disturbed access to daylight includes, among others, drowsiness, irritability, tearfulness, getting tired quickly, and lack of energy.





HushFree: new line of acoustic pods

All Hushoffice acoustic pods are tested in accordance with the ISO 23351-1:2020 standard and ensure privacy and confidentiality of conversations. HushFree.S, hushFree.M and hushFree.L acoustic booths from the new hushFree line are in class A.



hushfree.S



HushFree.S is a booth that allows you to spend much more time talking on the phone and online, while maintaining peace and silence.

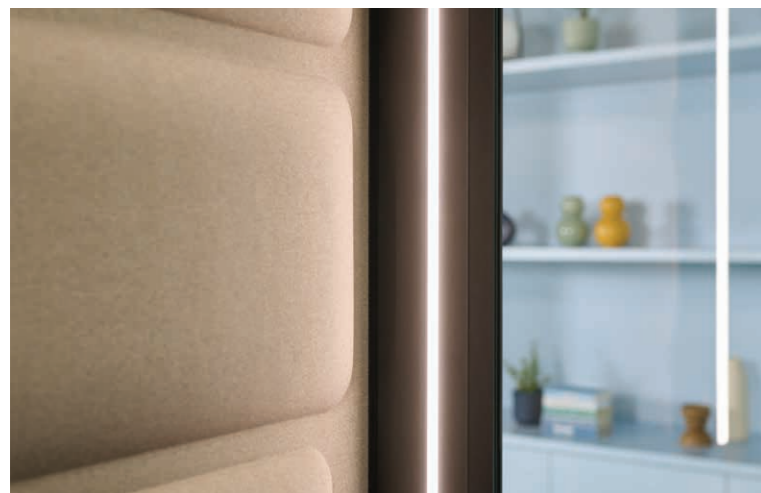
The booth is also designed for extended individual work or demanding online meetings. It will prove to be an excellent location from which to deliver online training or presentations.

The pod is equipped with a desk with manually adjustable 'sit&stand' desk height. This allows you to quickly adjust the desk height to suit your body position, while maintaining correct workstation ergonomics and ensuring optimal body positioning.

Aesthetically designed, additional side LED lighting for your face makes you look even better during video calls.

The hushFree.S pod can be fitted with a comfortable stool to sit on while you work. The acoustic pod allows you to work more efficiently and connect with people online, wherever they are.

- ❶ LED lighting activated by a motion sensor with adjustable intensity
- ❷ efficient ventilation activated by a motion sensor
- ❸ upper panel prepared for connecting sprinklers and smoke detector
- ❹ door made of tempered, safe, laminated acoustic glass with handrail
- ❺ back wall made of acoustic glass
- ❻ integrated power module
- ❼ knobs for adjusting light intensity and fan speed
- ❽ additional side LED lighting
- ❾ height-adjustable sit&stand top
- ❿ acoustic panels
- ⓫ pod occupancy signal
- ⓬ touch screen (display for the pod booking system)
- ⓭ floor covering
- ⓮ integrated wheels
- ⓯ stable levelling feet
- ⓰ possibility of seismic anchoring



EVEN BETTER LIGHTING FOR AN EFFICIENT WORKPLACE

The new LED lighting system in the pod provides lighting with a light temperature of 4000 K and 500 lux at the tabletop level for even more effective work.



SIT&STAND DESK

The booth has a desk with manual height adjustment, which ensures the possibility of both standing and sitting work. This feature is easy to use and requires no additional power supply.

PHONE CALLS, LONGER VIDEO CONFERENCES, AND FOCUSED INDIVIDUAL WORK JUST GOT BETTER!



Feel the freedom of choice.
Chat, meet online, and work how you want and when you want



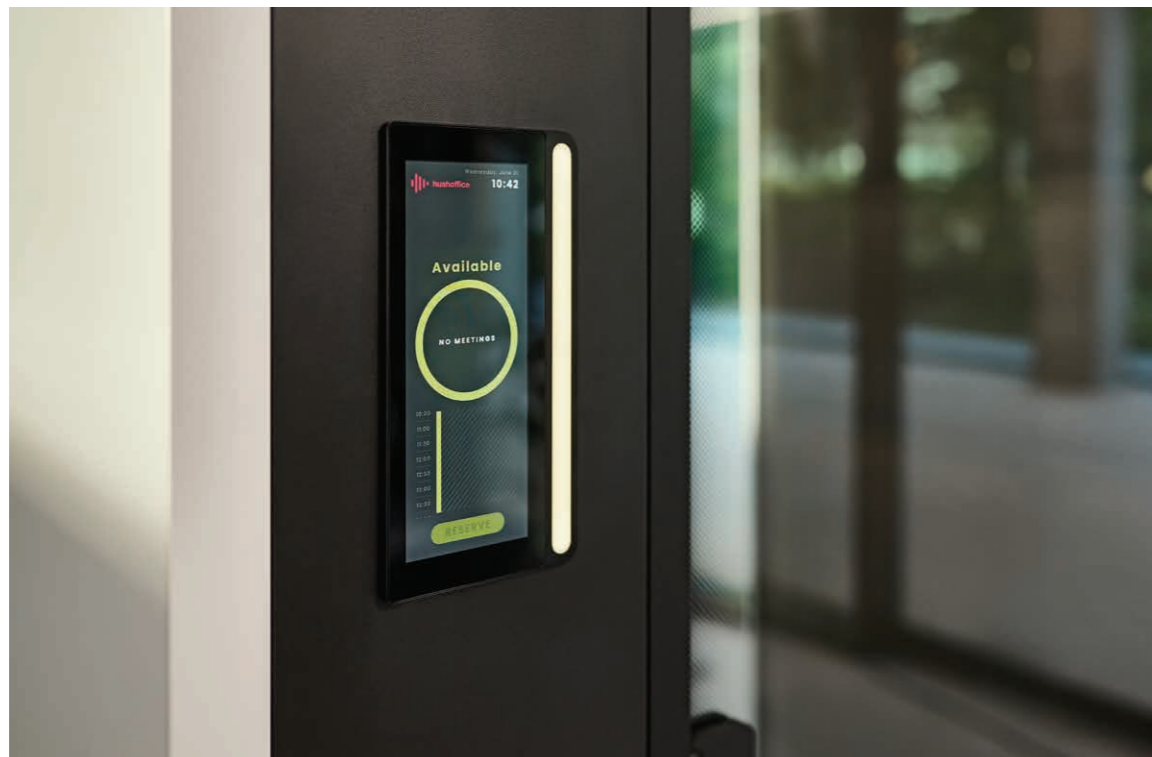
The integrated electrical module allows you to charge your phone or laptop whenever you need it



Thanks to effective ventilation, you can feel comfortable even during more extended conversations



A discreet holder for a briefcase or handbag gives you the freedom to work whenever you need it



Thanks to the Hushoffice Booking System, you can freely plan your meetings and book pods whenever you want

A new anti-collision marking on the glass and a new handle with a subtle Hushoffice logo are also distinguishing features of the new line of hushFree pods





hushfree.M



HushFree.M is a pod that allows you to spend much more time in fixed meetings and conversations while maintaining peace and silence. The pod is designed for face-to-face meetings and those hybrid important conversations that require privacy and confidentiality.

It will also prove to be an excellent venue for less formal meetings. With hushFree.M you can hold meetings for up to 4 people in comfortable conditions. You can furnish the pod as you wish – you can design the interior yourself and add any furniture you like.

You can also equip the pod with a ready-made table and two two-seater sofas, which are additional accessories for the pod.

- 1 LED ceiling lighting activated by a motion sensor with adjustable light intensity
- 2 efficient ventilation activated by a motion sensor
- 3 upper panel prepared for connecting sprinklers and smoke detector
- 4 acoustic glass front and rear walls
- 5 tempered laminated door made of acoustic glass with a handrail
- 6 integrated power module
- 7 knobs to adjust light intensity and fan speed
- 8 acoustic panels
- 9 floor covering
- 10 integrated wheels
- 11 stable levelling feet
- 12 two free-standing upholstered sofas
- 13 table
- 14 TV mounting kit
- 15 pod occupancy signal
- 16 hushBooking (touch screen)
- 17 possibility of seismic anchoring



SOFAS

Sofas made of the same material as the acoustic panels are available in the same colours. The sofas are available in uniform colour or in a combination of any colour of the seat with a light or dark grey backrest.



TABLE

Table dimensions (WxDxH) 767 x 837 x 735 mm. Made of 18 mm plywood. Maximum load 15 kg. Available in two types of finishes: white and velvet black.

TALKS, MEETINGS, OR TEAM BRAINSTORMING JUST GOT BETTER!



Feel the freedom of choice. Talk, meet, and work how you want and when you want



New, free-standing, and highly comfortable sofas are a perfect additional accessory



The ventilation and lighting control system is straightforward to use. You can adjust the parameters to your needs with one finger touch



Work longer thanks to new LED lighting with an intensity of 500 lx for the tabletop and a light color of 4000 K

The Hushoffice Booking system will allow you to plan your work better using pod



An ergonomic table will provide you with enough space to work

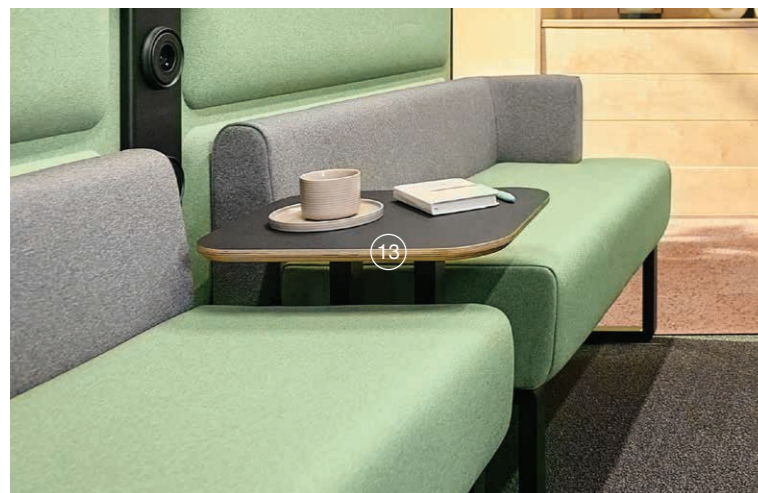


hushfree.L



HushFree.L is a pod that allows you to spend much more time in online meetings and conversations with larger groups of people, while maintaining the silence and confidentiality of the conversation. It is a great alternative to traditional small conference rooms or offices. It will prove extremely useful for business meetings and video conferencing with larger groups of people and for giving presentations. With hushFree.L you can hold meetings for 4-6 people, depending on the configuration you choose. You can configure the pod as you wish. You can design the interior yourself and equip it with any furniture solution for work and meetings. You can also equip the pod with a ready-made table and sofas (two or four) and additional coffee tables. All these items are additional accessories for the pod.

- 1 LED ceiling lighting activated by a motion sensor with adjustable light intensity
- 2 efficient ventilation activated by a motion sensor
- 3 upper panel prepared for connecting sprinklers and smoke detector
- 4 front and back walls made of acoustic glass
- 5 tempered laminated door made of acoustic glass with a handrail
- 6 integrated power module
- 7 knobs to adjust light intensity and fan speed
- 8 acoustic panels
- 9 floor covering
- 10 integrated wheels
- 11 stable levelling feet
- 12 conference table
- 13 coffee tables (1 or 2)
- 14 TV mounting kit
- 15 pod occupancy signal
- 16 hushBooking (touch screen)
- 17 possibility of seismic anchoring



SOFAS

Sofas made of the same material as the acoustic panels are available in the same colours. The sofas are available in uniform colour or in a combination of any colour of the seat with a light or dark grey backrest.

COFFEE TABLE

Table dimensions (WxDxH) 385 x 420 x 571 mm. Made with plywood, 18 mm thick. Maximum load 10 kg. Available in two types of finishes: white and velvet black.



CONFERENCE TABLE

Table dimensions (WxDxH) 1300 x 1100 x 735 mm. Made of 18 mm plywood. Maximum load 15 kg. Available in two types of finishes: white and velvet black.

LONGER VIDEO CONFERENCES, ONLINE CALLS, PRESENTATIONS, AND MEETING IN LARGER GROUPS JUST GOT BETTER!



Feel the freedom of choice. Talk, meet, and work how you want and when you want



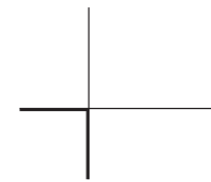
The top panel of all hushFree line pods is prepared for connection to sprinklers and smoke detectors



Configure the pod as you want and as you need. Add additional electrical sockets or a VESA mount



Customize the interior of the pod to your needs. Use a ready-made conference table or a set of comfortable sofas and coffee tables



Rest and relax as you like and whenever you want



Enter the Future of Work with hushAssistant

The hushFree pods can be adapted with hushAssistant – a special pod control module with a touch screen, allowing for simple and intuitive control of the pod – selection of light color and intensity, speed of fans in the pod, and the ability to manage pod reservations for work. All changes can be made simply with one finger, and the color touch display will quickly show the user the current settings.

HushAssistant allows you to adjust the working conditions inside the pod to the user's preferences. The module is enriched with three ready parameterized work modes – auto, focus, and relax.

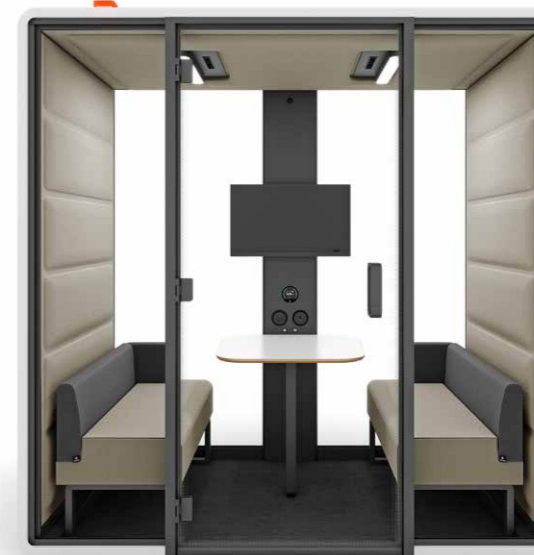
It also allows you to view the pod reservation calendar.

When the user uses the pod for a long time, it will inform him to take a coffee break and rest.

This is a solution not only for practical work but also for the proper regeneration of employees.



hushfree.Access.M



HushFree.Access.M is a pods that allows you to spend much more time on meetings and stationary conversations while maintaining peace and quiet.

The booth is designed for direct meetings and hybrid, important conversations that require privacy and confidentiality. The pod is adapted to the needs of people with disabilities. The booth has wider doors and no floor to ensure freedom of use for people in wheelchairs.

You can equip the pods as you want – you can arrange its interior yourself or equip it with any furniture solutions.

You can equip the booth with a ready-made table and two two-person sofas that are accessories for the pod.

The booth is designed for meetings of up to 4 people, depending on the selected configuration.

- ❶ LED ceiling lighting activated by a motion sensor with adjustable light intensity
- ❷ efficient ventilation activated by a motion sensor
- ❸ the top panel is prepared for connecting sprinklers and a smoke sensor
- ❹ front and rear walls made of acoustic glass
- ❺ toughened laminated acoustic glass doors with a handle
- ❻ integrated power supply module
- ❼ hushAssistant
- ❽ acoustic panels
- ❾ floor covering
- ❿ stable leveling feet
- ⓫ two free-standing upholstered sofas
- ⓬ table
- ⓭ TV mounting kit
- ⓮ pod occupancy signal
- ⓯ seismic anchoring possible



SOFAS
Sofas are made of the same material and in the same colors as the acoustic panels.
Available colors: plain or in a combination of any seat color with a light or dark gray backrest.



TABLE
Table dimensions 767 x 837 x 735 mm.
Top made of 18 mm plywood.
Maximum load: 15 kg.
Available in two types of finish: white and velvet black.

DESIGNED FOR AN INCLUSIVE WORK AND MEETING SPACE



New free-standing and highly comfortable sofas are the perfect additional accessory for the pod



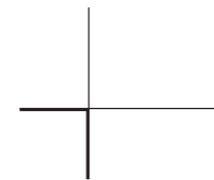
Work longer thanks to the new LED lighting with an intensity of 500 lx on the top and a light color of 4000 K



HushAssistant will allow you to control the pod the way you want and when you want



Feel the freedom of choice. Talk, meet, and work the way you want and when you want



We create an inclusive space for work and meetings



hushfree.Access.L



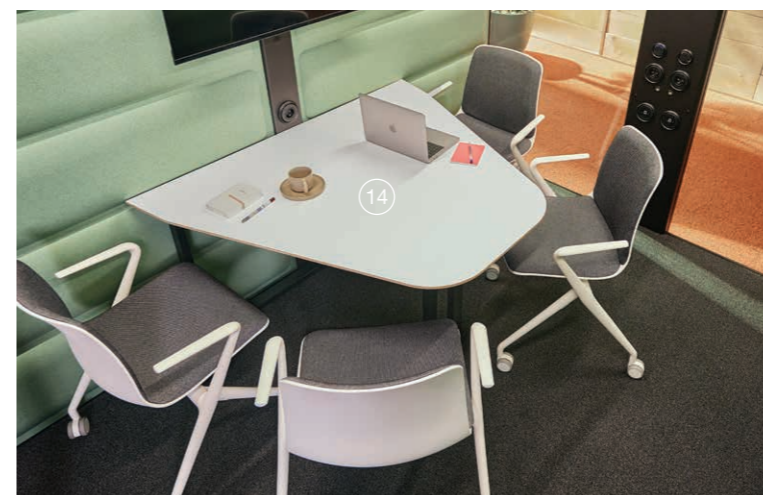
HushFree.Access.L is a pods that allows you to spend much more time on meetings and online conversations in a larger group while maintaining silence and confidentiality. The booth is adapted to the needs of people with disabilities.

The pod has wider doors and no floor to ensure freedom of use for people in wheelchairs. It is an excellent alternative to traditional conference rooms or small offices.

You can equip the booth as you want. You can arrange its interior yourself, equipping it with furniture solutions for work and meetings. You can also equip the pod with a ready-made table that is an accessory to the pod.

Depending on the selected configuration, the booth is designed for meetings with 4-6 people.

- ❶ LED ceiling lighting activated by a motion sensor with adjustable light intensity
- ❷ efficient ventilation activated by a motion sensor
- ❸ the top panel is prepared for connecting sprinklers and a smoke sensor
- ❹ front and rear walls made of acoustic glass
- ❺ tempered, laminated acoustic glass doors with a handle
- ❻ integrated power supply module
- ❼ acoustic panels
- ❽ floor covering
- ❾ stable leveling feet
- ❿ TV mounting kit
- ⓫ pod occupancy signal
- ⓬ hushAssistant
- ⓭ seismic anchoring possible
- ⓮ conference table



CONFERENCE TABLE
 Table dimensions 1300 x 1100 x 735 mm.
 Top made of 18 mm plywood.
 Maximum load: 15 kg.
 Available in two types of finish:
 white and velvet black.

DESIGNED FOR AN INCLUSIVE WORK AND MEETING SPACE



Feel the freedom of choice. Talk, meet, and work the way you want and when you want



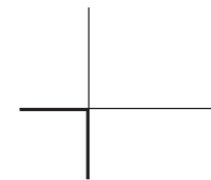
Work longer thanks to the new LED lighting with an intensity of 500 lx on the top and a light color of 4000 K



Intuitive tool for controlling ventilation and lighting in the pod. With one touch of a finger, you can adjust the parameters to your needs



You can equip the booth with any dedicated desk, creating a private office for work



We create an inclusive space for work and meetings



hushfree.XM



HushFree.XM is a pod that allows you to spend much more time on meetings and conversations while maintaining peace.

The booth is great for formal and informal discussions. You can equip the booth as you wish – you can arrange its interior yourself or equip it with any furniture solutions.

You can equip the pods with a ready-made table and two single sofas as an accessory to the pod. The booth is designed for meetings of up to 2 people.

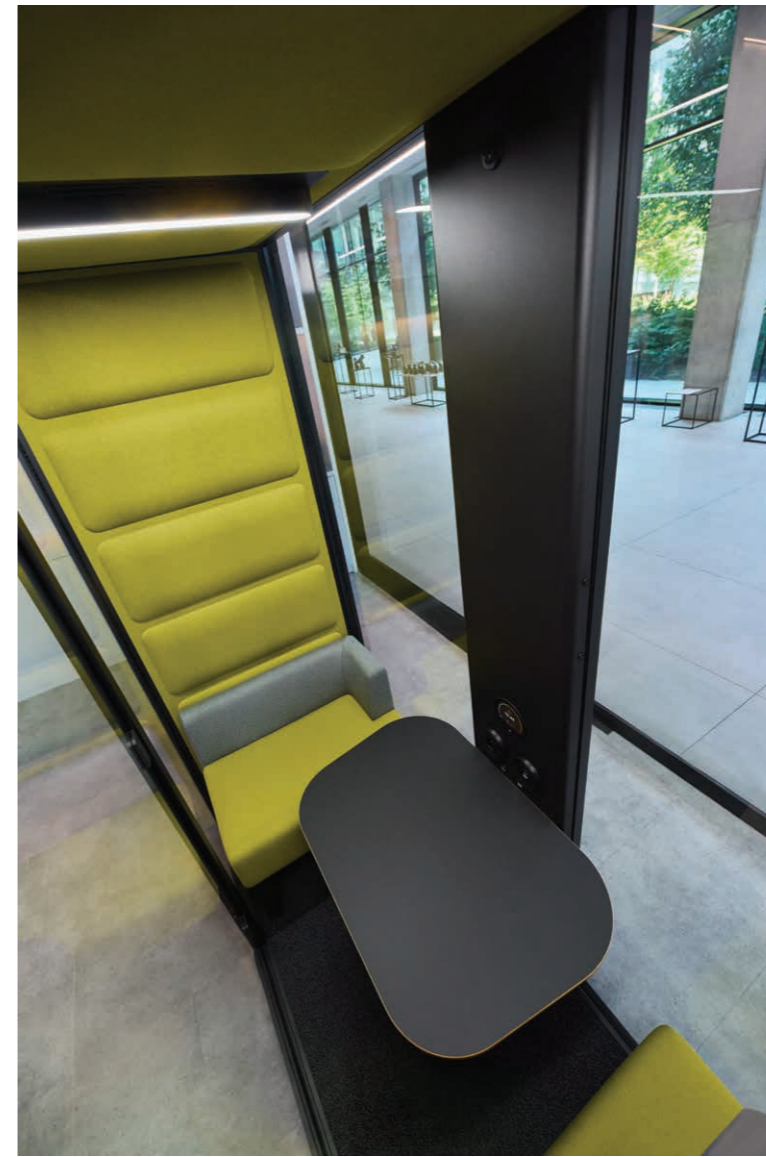


- ❶ LED ceiling lighting activated by a motion sensor with adjustable light intensity
- ❷ efficient ventilation activated by a motion sensor
- ❸ the top panel is prepared for connecting sprinklers and a smoke sensor
- ❹ front and rear walls made of acoustic glass
- ❺ toughened laminated acoustic glass doors with a handle
- ❻ integrated power supply module
- ❼ acoustic panels
- ❽ floor covering
- ❾ integrated wheels
- ❿ stable leveling feet
- ⓫ two free-standing upholstered sofas
- ⓬ table
- ⓭ pod occupancy signal
- ⓮ hushAssistant
- ⓯ possibility of seismic anchoring

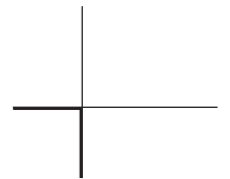
FORMAL AND LESS FORMAL MEETINGS AND ONLINE TALKING JUST GOT BETTER!



Feel the freedom of choice. Talk, meet, and work the way you want and when you want



The ergonomic table
will provide you with
enough space to work



Intuitive tool for controlling ventilation and lighting in the pod.
With one touch of a finger, you can adjust the parameters to your needs



Rest and relax
the way you like
and whenever
you want



FEEL THE DIFFERENCE,
WHAT ELSE HAVE WE DONE DIFFERENTLY?

*The universal and timeless design
of the hushFree line ensures freedom in the
planning and arrangement of workstations.*

CONFIGURE THE POD THE WAY YOU WANT

The hushFree acoustic booths have been designed to fit in with the interior of any office space and to meet the individual needs of employees. The hushFree pods offer a brand new technology of acoustic panels installed inside the pod. Available in eight timeless colours. The simple and modern design of the new line ensures that the acoustic pods will fit into any office space,

while allowing freedom of workplace design and layout. Each pod for your office can be customised according to your needs and preferences. It is up to you what goes inside. You can receive an empty pod and choose the furniture you want to place inside. You can also choose from ready-made Hushoffice furniture solutions designed for a specific pod.



RESERVE A POD FOR WORK WHENEVER YOU NEED IT

If you plan to hold meetings in the hushFree booths, you can be sure that the discussions will be conducted with confidentiality and privacy.

RESERVATION SYSTEM

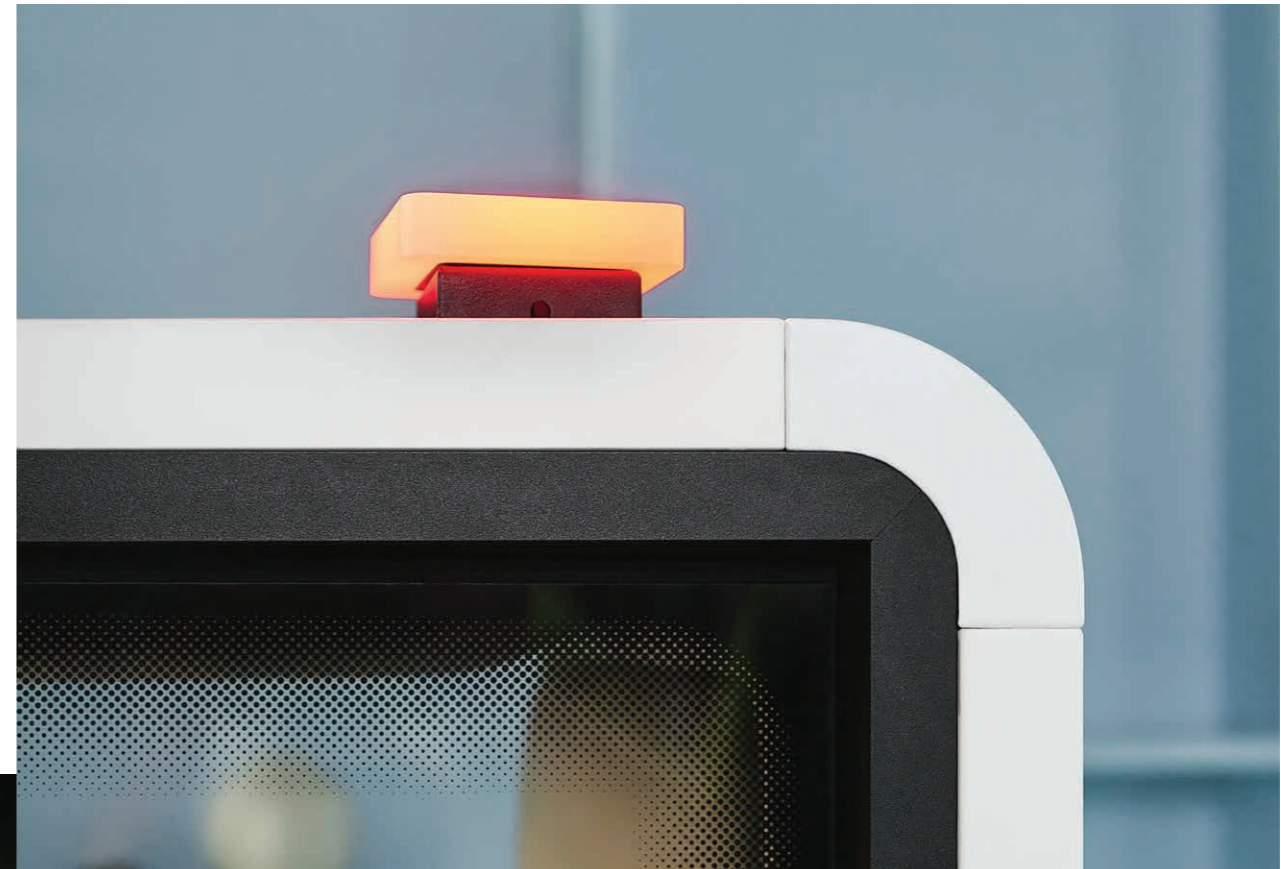
The hushFree booths are equipped with an intuitive screen displaying pod reservation times. You can freely choose a pod, schedule a meeting and reserve the pod for a specific time. A green light means the pod is available. A red light on the screen means the pod is already reserved for work or a meeting.

This solution streamlines the organisation of work in the office and an open API allows the booths to be integrated into your company's existing workspace reservation system.

Book a booth whenever you plan your meetings



BY USING HUSHFREE BOOTHS FOR WORK AND MEETINGS YOU INFORM YOUR CO-WORKERS ABOUT THE OCCUPANCY OF THE BOOTH



The red busy sensor will show you pods that are already in use.

The hushFree booths are an integral part of our flexible working and meeting infrastructure in the office.

POD OCCUPANCY SIGNALLING

The hushFree booths are equipped with an occupancy indicator located on the roof of the pod. This solution makes it easy to check from anywhere in an open-space office whether a particular pod is free or occupied by someone else.

If the pod is occupied, the device emits a red light

and is visible from any side of the pod. The light remains on for 5 minutes after the pod has been vacated. During this time the air in the booth is completely replaced. After the 5 minutes have elapsed, the light turns off indicating the pod is refreshed and available for another person to use.

FEEL THE FREEDOM OF LOCATION

The hushFree acoustic booths can be adapted to the needs of your employees and your organisation. They follow the changing needs.

BUILT-IN WHEELS

The hushFree acoustic booths come with built-in wheels as standard, so they can be moved around the office without dismantling. You can create and rearrange flexible office spaces according to the needs of your employees and your organisation – without complica-

ted and time-consuming renovations. The hushFree booths are an excellent alternative to traditional small conference rooms, which take a long time to construct and are definitely more expensive than mobile acoustic booths.

Mobility thanks to the built-in castors



EVEN BETTER ACOUSTICS

The new line of hushFree acoustic pods has a completely refreshed pod construction. The new design of interior acoustic panels and a new fabric available in eight timeless colors are the distinguishing features of the new line.



Thanks to the advanced production technology of new acoustic panels used in hushFree booths, hushFree.S, hushFree.M and hushFree.L pods are in class A in accordance with the ISO 23351:2020 standard.

The simple, elegant and modern design of the hushFree line makes the acoustic booths fit into the interior of any office space – providing freedom in designing and arranging work spaces.

DIVERSE WORKSPACES

– HOW SHOULD THEY BE DESIGNED?

An office should provide a sense of freedom to choose where and how you work and should be employee friendly. But what does 'friendly' mean? Before we answer that question, we need to explain who the office should be friendly to. And we have several stakeholders here: employees and their employers, building

owners and managers, maintenance staff, the local community and the local ecosystem. For each of these groups, the term 'friendly' in relation to an office will have a slightly different meaning. However, the space user will always be the primary starting point.

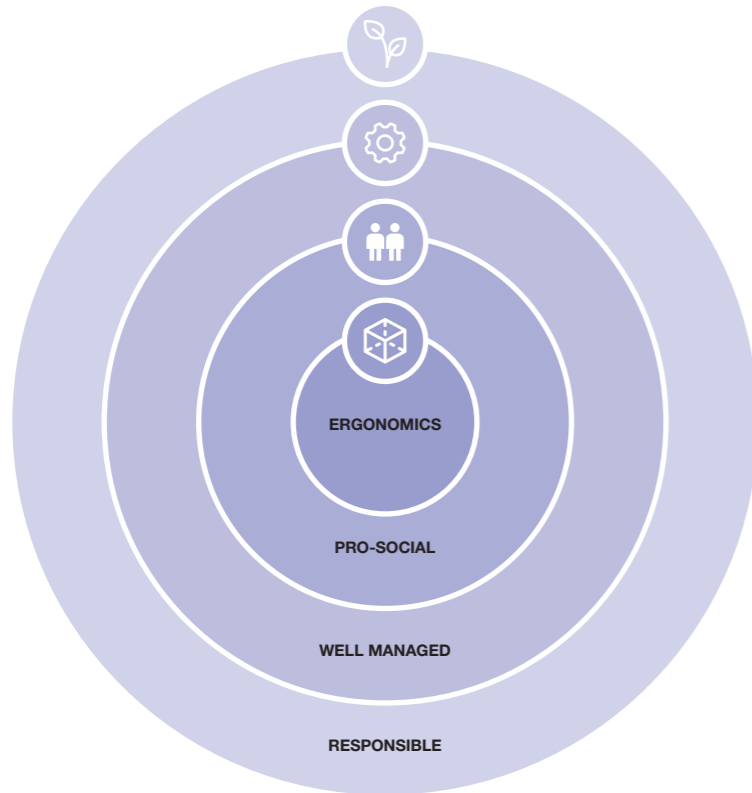


Fig. Friendly office

OFFICE ERGONOMICS

An office should support the well-being of its employees. This means providing them with adequate physical and mental comfort, as well as space adapted to the needs of the modern working model.

PRO-SOCIAL OFFICE

Spaces designed for meetings and relationship building support the efficient functioning of employees. Such offices encourage the creation of integrated teams whose members communicate well with each other.

WELL MANAGED

This means flexible, efficient, and under control. Efficiently managed office buildings provide employees with a higher quality workplace.

RESPONSIBLE = SUSTAINABLE

Office buildings are part of a larger urban and social fabric. They should be integrated into their neighbourhood and managed in an environmentally responsible way, i.e. respecting the natural environment and minimising the building's impact on the environment.

TYPE OF WORK DONE	INDIVIDUAL WORK			TEAM WORK		REST AREA	
	ENCLOSED SPACE	PARTIALLY ENCLOSED SPACE	OPEN SPACE	FORMAL	INFORMAL	OPEN	ENCLOSED
	Focus room, online meeting room	Work pod spaces	Standard workstations, hot-desk workstations	Conference rooms	Creative zone, meeting zone, co-working areas	Networking areas, stairways with upholstered seating, external rest areas, e.g. company terrace and garden, coffee points	Quiet rooms, meditation and yoga rooms, gyms, in-office reading rooms and libraries, power nap rooms
HUSHOFFICE SOLUTIONS	Acoustic pods: · hushFree.S · hushFree. Access.M	Acoustic pods: · hushFree.S · hushFree. Access.M hushSpot hushLock	Acoustic pods: · hushFree.S hushSpot hushLock	Acoustic pods: · hushFree.M · hushFree.L · hushFree. Access.M · hushFree. Access.L · hushFree.XM hushWall hushSpot hushLock	Acoustic pods: · hushFree.M · hushFree.L · hushFree. Access.M · hushFree. Access.L · hushFree.XM hushWall hushSpot hushLock	A11 hushLock	Acoustic pods: · hushFree.M · hushFree.L · hushFree. Access.M · hushFree. Access.L · hushFree.XM hushLock A11

Fig. Table prepared by Hushoffice

The process of designing modern office spaces requires flexibility and adaptation to different user needs. Differences in preferences between individual and team work must be taken into account. An important element of the office design process is multifunctional space that allows the potential of each employee to be fully utilised.

Open space areas should be properly scaled to accommodate the number of people in the office, which may vary throughout the week. Spaces for teamwork are playing an increasingly important role. They are as important as comfortable acoustic spaces for online conversations and meetings, or for work that requires concentration in silence.





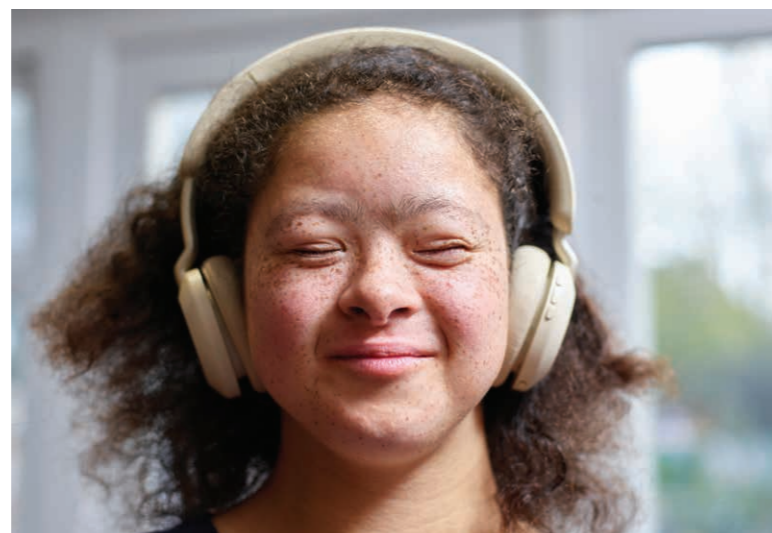
NEURODIVERSITY AND INCLUSION IN THE WORKPLACE

Neurodiversity, neuroatypicality, neuroculture or neuro-inclusion – all these terms are increasingly appearing in discussions about the workplace, including employer branding and human resource management. Experts estimate that neuroatypical individuals make up around 20% of the world's population. This means that, statistically, one in five people has some kind of atypical psychological profile, which can be: dyslexia, Tourette's syndrome, autism spectrum disorder, ADHD or dyspraxia. Diagnoses of these conditions tend to emphasise deficiencies, disorders or pathological conditioning. Neurodiversity, on the other hand, focuses on the resources and talents of these individuals.

Neurodiverse people are those whose nervous systems function differently. As a result, they experience certain stimuli more strongly or cannot understand certain emotions. The purpose of distinguishing these people and calling them atypical is to highlight the fact that we human beings do not function in the same way, that we are very diverse, and that being different does not always mean being disordered or disabled. Some people's nervous systems are atypical simply because they were born that way.

Neurotypical and neuroatypical people already work and function in the same spaces, as neurotypical individuals. However, they often need different solutions,

including a differently designed and equipped office, to help optimise their working environment. Many companies are realising that there is un-tapped potential in their neurodiverse employees and are changing their policies to make them more inclusive. Part of this process is changing communication, HR processes or the design and equipment of their offices.



Employing neurodiverse people, including those with autism spectrum disorder, is part of a global effort to promote diversity, equity and inclusion in the workplace. Plans developed by several companies for the coming years include measures to increase the availability of jobs for atypical people. Some of these are dictated by the action strategy of a particular brand and company, often a global one. Changes in this area

in the workplace are also driven by generational change and the resulting higher expectations of employees towards their employers. Employees are increasingly saying that they want their employer to create equal opportunities for all and to be involved in activities that benefit society and the natural environment.

Neuroatypical people need appropriate conditions in the workplace. This means that the office environment should be friendly to them. It should allow these individuals to concentrate fully in a peaceful environment and facilitate the analysis of information or the functioning of the office.

Experts say that neuroatypical individuals can contribute a great deal to an organisation. Practical experience has shown that the productivity of neurodiverse teams made up of typical and atypical individuals is, on average, more than 30% higher. This is because such people have an above-average ability to see patterns, or a much greater ability to spot mistakes. Such teams are also more innovative.

Neuroatypical individuals can be more sensitive to various elements of the office environment – the most commonly cited being visual stimuli, excessive light, odours and noise. So in a world where neurotypical individual struggle to concentrate, this is further accentuated for many neurodiverse individuals.

The office must accommodate neurodiversity and support the distinct mindset of each employee to become a more inclusive and inclusive place.

It is important to remember that each neuroatypical person is different and that even people with the same diagnosis can have very different expectations and needs. This means that if we have, for example, a person with autism spectrum disorder in our team, it is worth considering how to support this particular person so that they can make full use of their working time, have access to appropriate infrastructure in the office, such as places to work in peace and quiet, and carry out their tasks to the best of their ability. An important role in this process is also played by well-trained managers who know how to give and receive feedback from a neuroatypical person. It is also difficult to prepare for every possible situation, especially when working with such a diverse group of people. This is

where an external tutor, mentor, psychologist or coach can help.

Acoustic booths are one of the office infrastructure elements that can greatly support the functioning of atypical people and respond to their needs. Acoustic booths respond to the needs of atypical persons in the area of work organisation, space, communication and perception, as they receive stimuli from the environment with varying intensity through their five senses. The acoustic pods can be part of a strategy to make workspaces more welcoming to neurotypical individuals. They creates is spaces that allow the neurotypical individual to control the amount of stimulation they are receiving, so if needed they can take somewhere quiet to calm themselves if needed.



HUSHWALL – ENGAGE, INSPIRE, ADAPT

HushWall is a mobile, configurable room divider for the flexible creation of work, meeting and presentation spaces. This solution enables the creation of flexible and agile workspaces, which can be easily and quickly rearranged to meet the current needs of employees and the organisation itself. At the same time, the mobile screen provides vertical workspace. Each side of the screen can

be configured in three ways: as a partition with an upholstered panel, as a partition with a whiteboard or as a place to install a TV. New functions of the screen – shelves and flower pot covers – offer the possibility to create new places to store things in the office, as well as mobile green solutions. An even greener office will ensure a pleasant and healthy working environment.



hushwall



Many companies adapt their workplaces to changes, creating flexible and agile office spaces that allow for simple and quick rearrangement. HushWall is a configurable, mobile solution that adapts to a variety of office layouts and employee needs. It is a mobile partition wall for the flexible creation of office zones while providing a vertical working space for work. HushWall has

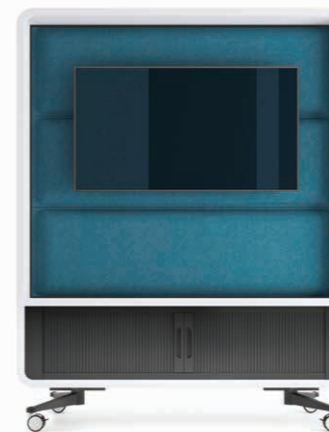
integrated castors that facilitate quick relocation of the product. HushWall adapts to changing office functions – without renovations or installers. The new functionality of the wall with shelves, together with a cabinet closed with a roller shutter, gives you more storage options in the office, and specially designed pot covers will make your office even greener.

TAILOR HUSHWALL TO YOUR NEEDS

You can configure each side of the wall in three ways

The body of the wall provides the following configurations: a mobile partition with an upholstered panel, a mobile partition with a dry erase board or a mobile multimedia wall on which a TV holder can be mounted.

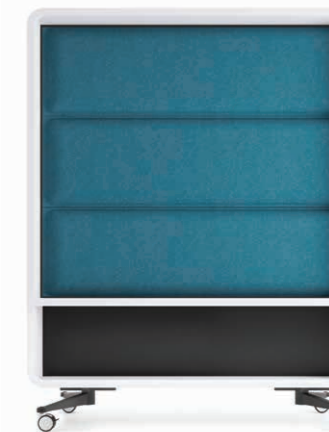
You can also choose a wall with shelves inside the body, obtaining 6 segments to arrange with plants or office items for common use.



SPACE FOR TV HOLDER
Present multimedia materials where and how you want



DRY ERASE BOARD
Provide a creative place to work and brainstorm



UPHOLSTERED PANEL
Create new workspaces ensuring the comfort of meetings

- 1 case available in two colours
- 2 upholstered panels / dry erase board / upholstered panel with the possibility of hanging a TV
- 3 cable gland for TV connection
- 4 a cabinet closed with a roller shutter, where you can store all the necessary things
- 5 a mobile base that allows you to place the wall wherever you want
- 6 castors with a brake that allow easy movement of the wall and its safe use



HUSHWALL – AS A MOBILE GREEN WALL OR STORAGE

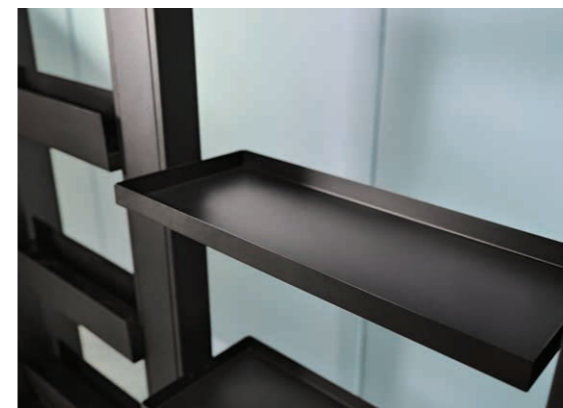
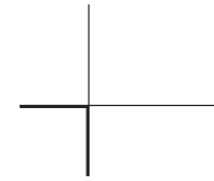


ENGAGE. INSPIRE. ADAPT. DEEP GREEN OFFICE.



You can configure each side of the wall in three ways: space for a TV holder, dry-erase board, upholstered panel

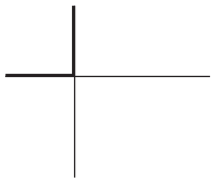
Castors with a brake that allow easy movement of the wall and its safe use



Shelves for storing things and covers for plant pots



Cable gland for TV connection



Cabinet closed with a roller shutter, where you can store all the necessary things



Tailor hushWall to your needs

HUSHSPOT – HIGHER DIMENSION OF COLLABORATION

HushSpot is a modern, multi-user hot-desk workstation equipped with a comprehensive set of accessories for efficient working, such as power sockets, desk organiser, planter, storage compartment and additional LED lighting. HushSpot helps to optimise the office workspace while maximising the efficiency of the tasks per-

formed. This solution is dedicated to employees and teams who want to work together while sitting next to each other. The universal and timeless design of the table makes it suitable for any office space. HushSpot is available in versions for four or eight users.



hushspot

HushSpot is a new quality of teamwork. Modern multi-person hot-desking workstation, fully equipped with all the necessary accessories for effective work, such as: power sockets, organisers for office accessories, space for plants, storage and additional LED lighting. It helps to save space in the office by reducing the required space for workstations. This is a solution dedicated to flexible office spaces, where the hybrid model of cooperation has become commonplace.

HushSpot works wherever there is a need to optimize office space while maximizing the efficiency of tasks performed in the workplace. It is a solution for teams that want to work together, close to each other. The universal design of the solution fits into any office space. Thanks to its well-designed ergonomics, hush-Spot stimulates group interactions and supports people in individual work.

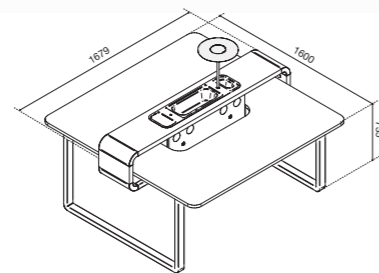
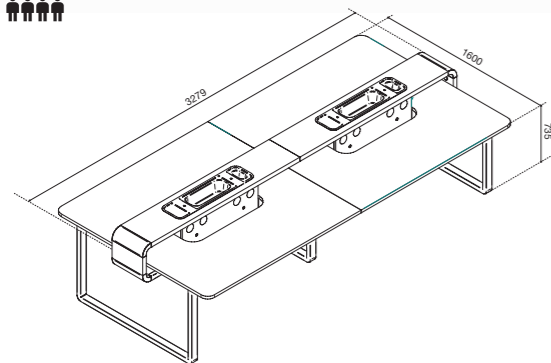


HUSHSPOT – CHOOSE THE VERSION YOU NEED

(WxDxH): 3279 mm x 1600 mm x 735/895 mm



(WxDxH): 1679 mm x 1600 mm x 735/895 mm



ADDITIONAL LED LIGHTING
is conducive to better concentration



ORGANISER FOR ACCESSORIES
allows you to keep order
at the adjacent worktops



BUILT-IN POWER MODULE
facilitates the organisation of daily
work on many devices



A PLACE FOR PLANTS
is conducive to the well-being of employees

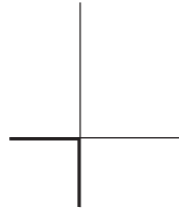


AN ADDITIONAL EXTENSION
over the tabletop allows you to divide teams
at adjacent worktops, giving a sense of privacy

A HIGHER LEVEL OF COOPERATION



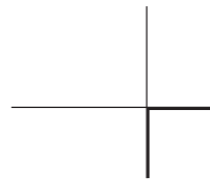
Stable construction and universal design that fits any office arrangement



Optimization of office space while maximizing the efficiency of solutions



Additional LED lighting is conducive to better concentration



Built-in power module facilitates the organization of daily work on any device

SUSTAINABLE DEVELOPMENT

Fair business

Mikomax operates according to the principles of fair business and respect for free market principles. We pay due taxes and sign fair agreements with trading partners and contractors. Our company ensures fair wages for our employees. We provide our customers with the best possible products. All manufacturing activities are carried out at the company's head office in Łódź, Poland. In this way we support the local community by providing jobs.

Human resources management

In our company, we work and function on the basis of defined values. They guide our business behaviour and influence our decisions. Our aim is to ensure that all our employees – regardless of the continent they live on, their position, background, race, gender, preferences or religion – follow the same values in their daily work. We want our trading partners and suppliers to know, understand and respect these values. We want these values to be the basis of our daily actions, decisions and future success in global markets. Our values are that we trust our people, respect honesty, encourage continuous learning, create value and work to make the world a better place.

The society

Our company believes in 'think globally, act locally'. Consequently, as part of our activities, we support local communities and institutions, as well as nationwide

initiatives focused on those in need. We believe that large-scale actions undertaken as part of the CSR policy should not exclude taking care of our immediate surroundings, seen as the immediate neighbourhood, the town where our production plant is located, but also as activities carried out in our country. For us, it is an opportunity to build and support a global partnership aimed at achieving sustainable development goals. We pay particular attention to the youngest members of society, as they are the foundation of our future.

The natural environment

We care about the natural environment, which is the main driver of our decisions. The company operates in accordance with the principles of the ISO 14001 environmental management system. We have decided to pack and ship all Hushoffice products in lightweight, easily recyclable cardboard boxes. We also cooperate with environmentally conscious suppliers of components. Wood and wood effect materials used in our products come from sustainably managed forests and other non-controversial sources. This information can encourage customers and potential customers to choose products based on environmental criteria. As part of our efforts to improve climatic conditions, we have donated several thousand trees to our planet. The seedlings we purchased were planted in specially designated reforestation areas in Poland, including the Gostynin Commune, the Moravian Gate Arboretum, Kamienna Góra and Ogrodzieniec. Planting trees is one of the best ways to combat the negative effects of climate change. It is a conscious step towards minimising the carbon footprint left by every company.

SAFETY OF MATERIALS

Quality Management Systems

Mikomax has implemented an Integrated Management System based on the provisions of the ISO 9001 standard and an Environmental Management System based on the ISO 14001 standard. The Hushoffice products are CE marked, as they meet the requirements of the so-called „New Approach” EU directives. Hushoffice acoustic enclosures are manufactured in a certified factory in central Poland using only top quality products – tested, certified and marked to confirm compliance with TSCA Title VI and CARB Phase II standards for formaldehyde emissions.

Fire safety

We build Hushoffice booths using fire retardant materials. These include selected textiles, upholstery fillings, external panels and carpets. The upholstery materials used in the hushFree products comply with the fire safety standards BS EN 1021-1, BS EN 1021 1&2, CA TB 117-2013. The carpet is certified to ASTM D2859 – 16 (2021), EN 1307: 2014 and EN 14041: 2008-05. The hushFree acoustic booths are supplied with pre-installed locations for the installation of sprinkler and voice alarm system components.

Warranty and technical support

Every Hushoffice product is covered by a 5-year warranty and comes with installation instructions. All warranty conditions are detailed in each warranty certificate. Mikomax provides technical support for assembly and installation, carried out by accredited technicians, and offers training courses for users.

Energy efficiency

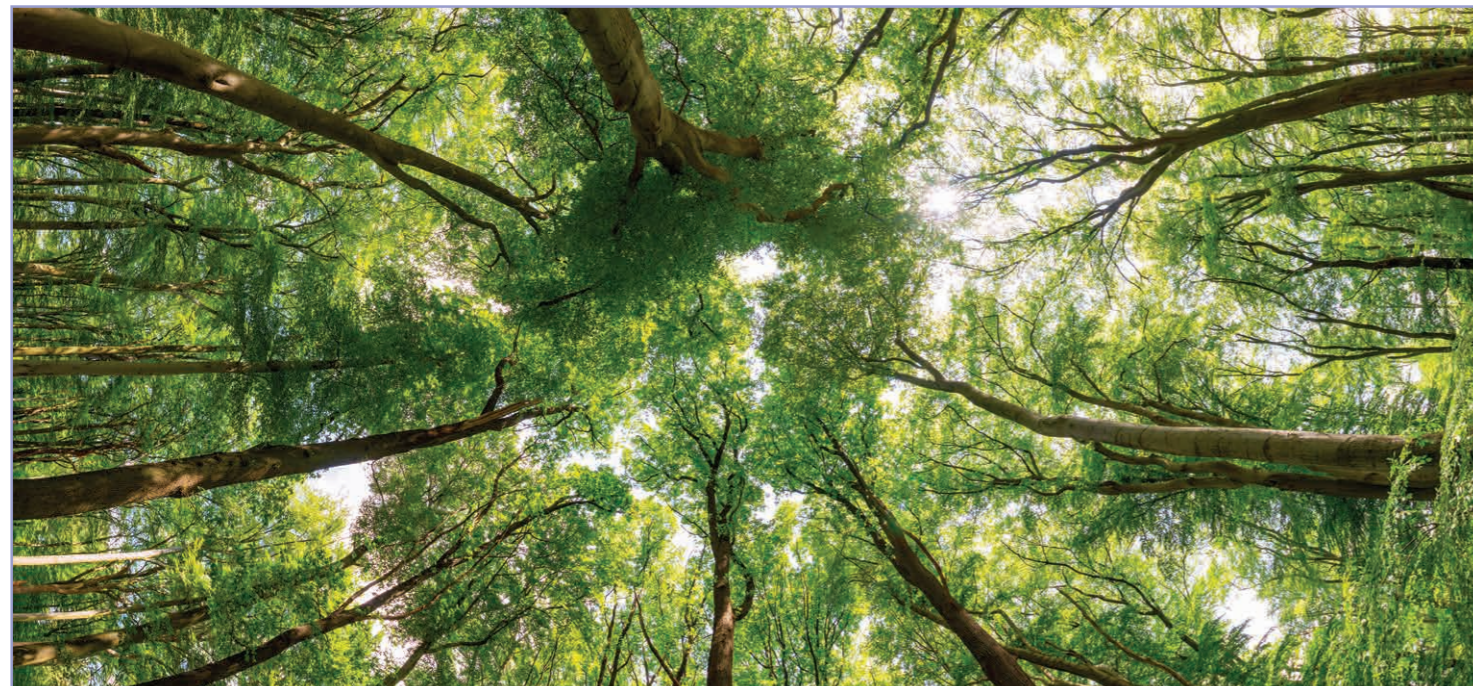
The Hushoffice acoustic booths have been designed to be energy efficient. All pods are equipped with an integrated motion sensor that activates the lighting and ventilation systems in the pod.

Safety of materials

The Hushoffice booths are made of safety glass. The doors are made of toughened and laminated glass. Other glass panels are laminated. The body of the booth is made of melamine coated honeycomb sandwich panels. They are easy to clean or disinfect and have antibacterial properties in accordance with ISO 22196.

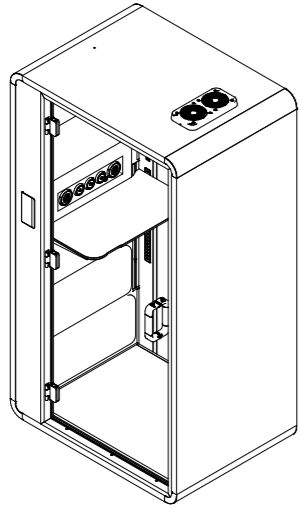


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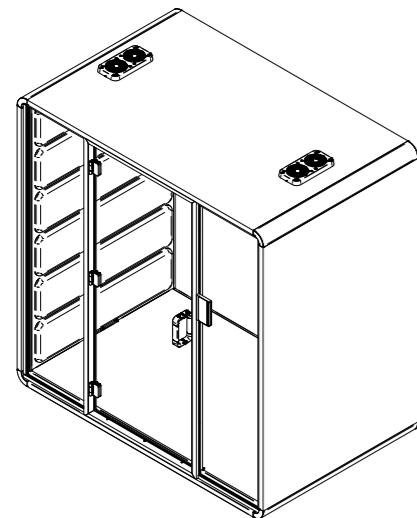
SPECIFICATIONS

DIMENSIONS AND SHORT TECHNICAL SPECIFICATION



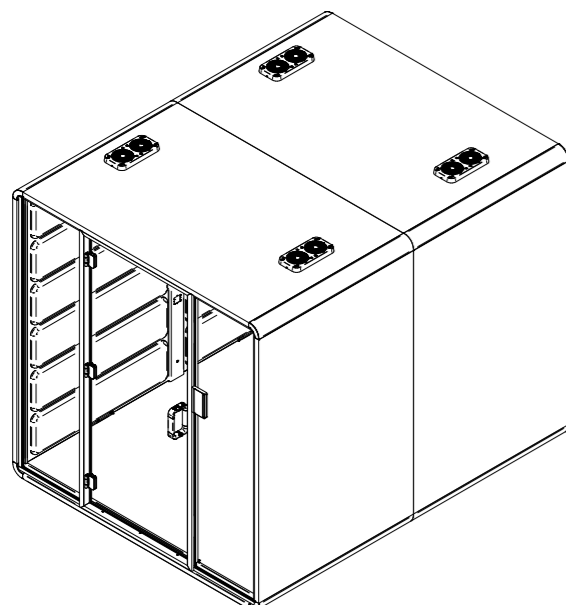
hushFree.S

- Pod dimensions (WxDxH) 1244 x 900 x 2300 mm
- Acoustic class A according to ISO 23351:2020
- Total airflow: 2 fans with an output of 80 m³/h each
- LED lighting with a colour temperature of 4000 K and an illuminance level of 500 lx at tabletop level
- Possibility of anti-seismic anchoring
- Upper panel prepared for connecting sprinklers and a smoke detector
- A 'sit&stand' tabletop with an adjustable height
- Integrated wheels to ensure mobility of the pod



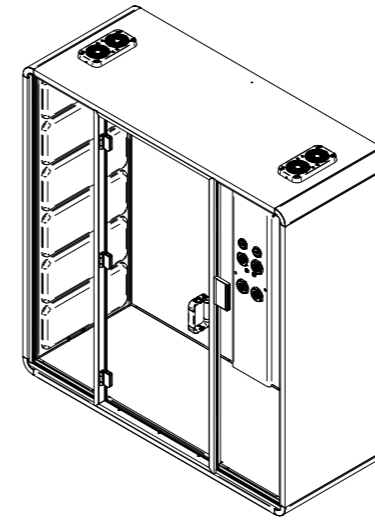
hushFree.M

- Pod dimensions (WxDxH) 2210 x 1390 x 2300 mm
- Acoustic class A, according to ISO 23351:2020
- Total airflow: 4 fans with an output of 80 m³/h each
- LED lighting with colour temperature of 4000 K and an illuminance level of 500 lx at the tabletop level
- Possibility of anti-seismic anchoring
- Upper panel prepared for connecting sprinklers and a smoke detector
- Integrated wheels to ensure mobility of the pod



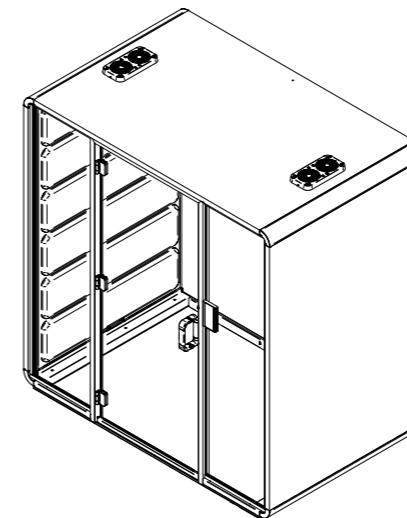
hushFree.L

- Pod dimensions (WxDxH) 2210 x 2780 x 2300 mm
- Acoustic class A, according to ISO 23351:2020
- Total airflow: 8 fans with an output of 80 m³/h each
- LED lighting with a colour temperature of 4000 K and an illuminance level of 500 lx at the tabletop level
- Possibility of anti-seismic anchoring
- Upper panel prepared for connecting sprinklers and a smoke detector
- Integrated wheels to ensure mobility of the pod



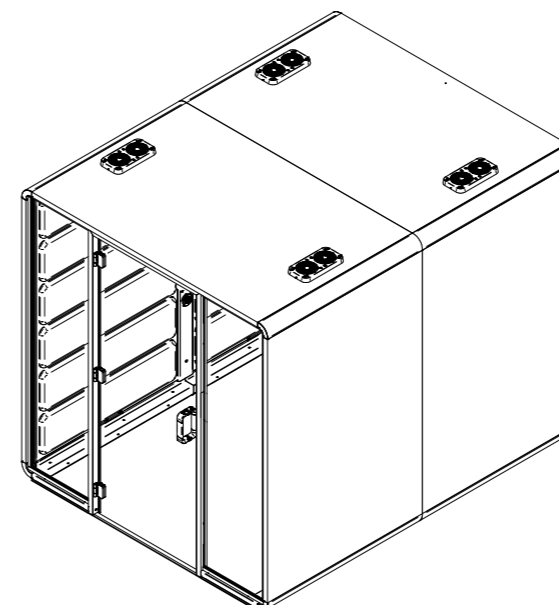
hushFree.XM

- Pod dimensions (WxDxH): 2210 x 900 x 2300mm
- Acoustic class B measured by ISO 23351:2020
- Total airflow: 4 fans with a capacity of 320 m³/h
- LED lighting with a color temperature of 4000 K and an intensity of 500 lux at the tabletop level
- Possibility of anti-seismic anchoring
- Upper panel prepared for connecting sprinklers and a smoke detector



hushFree.Access.M

- Pod dimensions (WxDxH): 2210 x 1390 x 2280 mm
- No threshold and wider door allowing wheelchair access
- Acoustic class B measured by ISO 23351:2020
- Total airflow: 4 fans with a capacity of 280 m³/h
- LED lighting with a color temperature of 4000 K and an intensity of 500 lux at the countertop level
- Possibility of anti-seismic anchoring
- Upper panel prepared for connecting sprinklers and a smoke detector



hushFree.Access.L

- Pod dimensions (WxDxH): 2210 x 2780 x 2280 mm
- No threshold and wider door allowing wheelchair access
- Acoustic class B measured by ISO 23351:2020
- Total airflow: 8 fans with a capacity of 560 m³/h
- LED lighting with a color temperature of 4000 K and an intensity of 500 lux at the countertop level
- Possibility of anti-seismic anchoring
- Upper panel prepared for connecting sprinklers and a smoke detector

FABRIC

Athlon Plus Gabriel®



60140 light grey



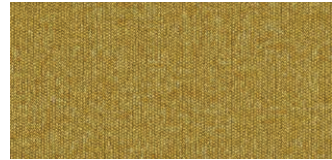
60167 dark grey



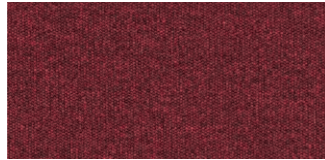
61194 beige



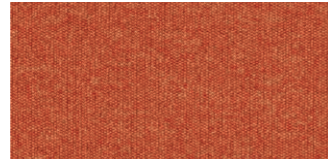
68255 light green



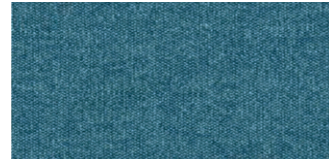
68252 yellow



64247 red



63115 orange



66228 blue

Body



ABB white



AGC cosmos grey

Metal



JGC cosmos grey

Tabletop

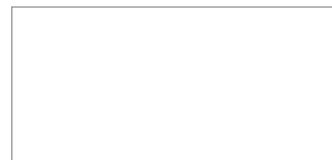


ABB white

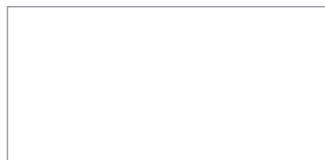


AGA velvet black

Glass



PRZ clear



MGA frosted

PRODUCT EQUIPMENT

hushCoffeeTable.L

Table measuring 418 x 384 x 570 mm. Made of 18 mm thick plywood. Maximum load: 15 kg. Available in two finishes: white and velvet black.

Only with hushFree.L



hushConferenceTable.L

hushConferenceTable.Access.L

Dimensions 1300 x 1100 x 735 mm. Tabletop in 18 mm thick plywood. Maximum load 15 kg. Available in two finishes: white and velvet black.

Available with hushFree.L and hushFree.Access.L



hushDesk.Access.L

Dimensions 769 x 510 x 735 mm. Top made of 18 mm plywood. Maximum load: 15 kg. Available in two types of finish: white and velvet black.

Available with hushFree.Access.L



hushTable.M

Dimensions 767 x 837 x 735 mm. Tabletop in 18 mm thick plywood. Maximum load 15 kg. Available in two finishes: white and velvet black.

Available with hushFree.M



hushTable.XM

Table dimensions (WxDxH) 769 x 510 x 735 mm. Made of 18 mm plywood. Maximum load 15 kg. Available in two types of finishes: white and velvet black.

Available with hushFree.XM





hushSofa.Medium

Sofas made of the same material and in the same colours as the acoustic panels.
Available colours: plain or combinations of any seat colour with a light or dark grey backrest.

Only with hushFree.M and hushFree.L



hushSofa.Small

Sofas made of the same material and in the same colours as the acoustic panels. Available colours: plain or combinations of any seat colour with a light or dark grey backrest.

Only with hushFree.XM



hushScreen.Set

Allows to put a TV set on the central column. The mount is based on the VESA standard and allows the installation of screens with mounting holes spacings from 75 x 75 mm to 200 x 200 mm and a maximum weight of 22.5 kg.

Available with hushFree.M, hushFree.Access.M, hushFree.L and hushFree.Access.L



hushScreen.Bracket

Allows to put a TV set on the side column. The mount is based on the VESA standard and allows the installation of screens with mounting holes spacings from 75 x 75 mm to 200 x 200 mm and a maximum weight of 22.5 kg.

Available with hushFree.L and hushFree.Access.L

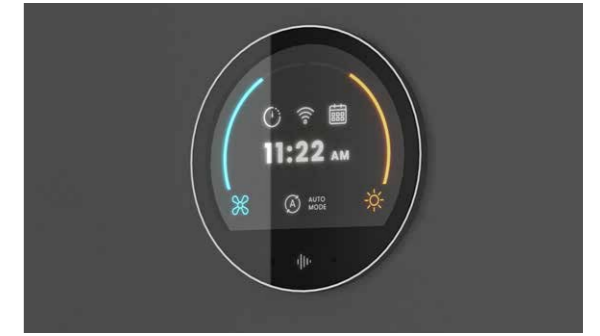


hushOccupancy.Sign

Activated by a motion sensor, it shows when the booth is used.

hushAssistant

It is a 4-inch round lighting and ventilation controller with a high-resolution touchscreen. Part of the hush-Assistant functionality is the management and display of information about the pod's availability and reservation. With its help, you can set the preferred speed of the air fans, adjust the intensity and color of the pod's light, check the booth's occupancy, and choose one of three ready-made programs for the pod.



hushBooking

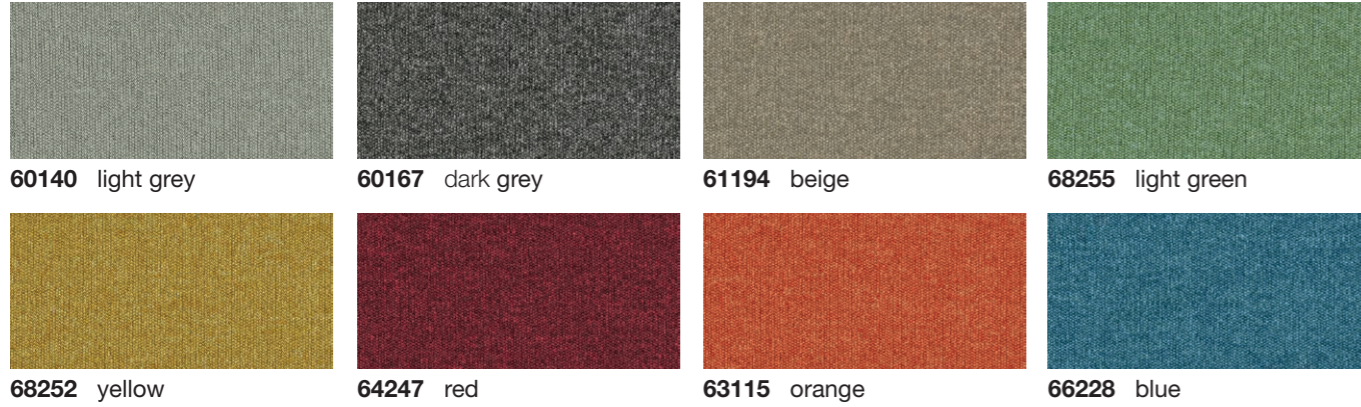
The screen allows to book the pod from the email calendar level or directly using the touch screen.



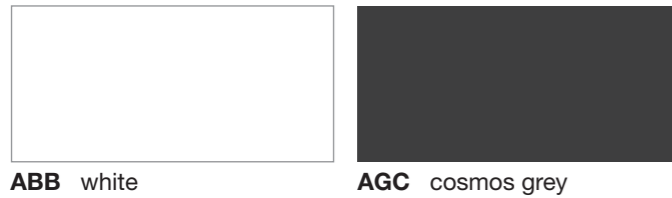
TECHNICAL DATA AND FEATURES

hushwall

Athlon Plus Gabriel® fabric



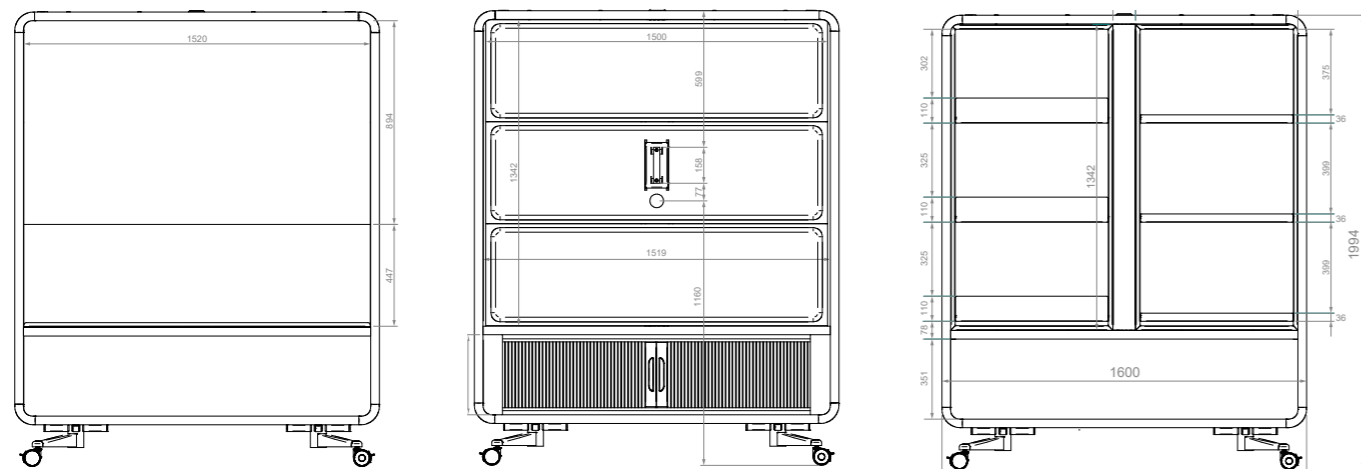
Case



Frame



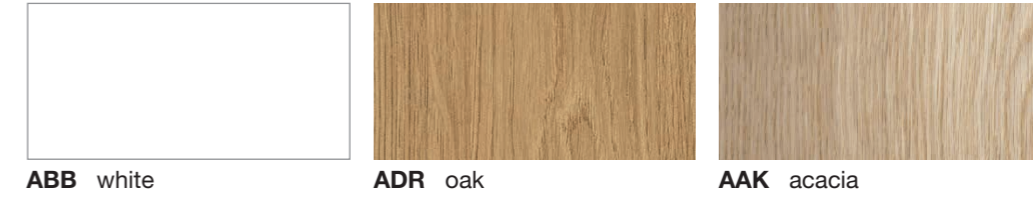
Dimensions



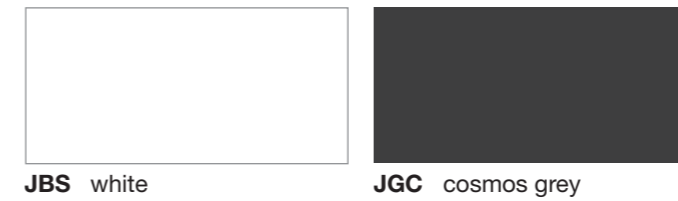
TECHNICAL DATA AND FEATURES

hushspot

Tabletop



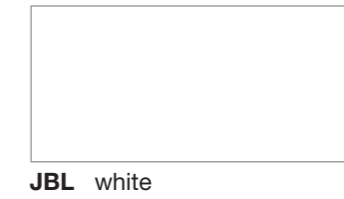
Frame



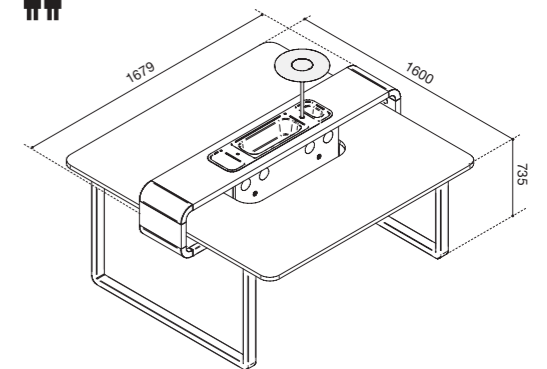
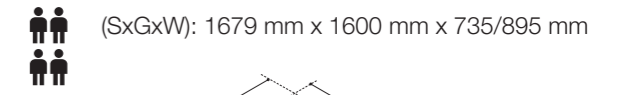
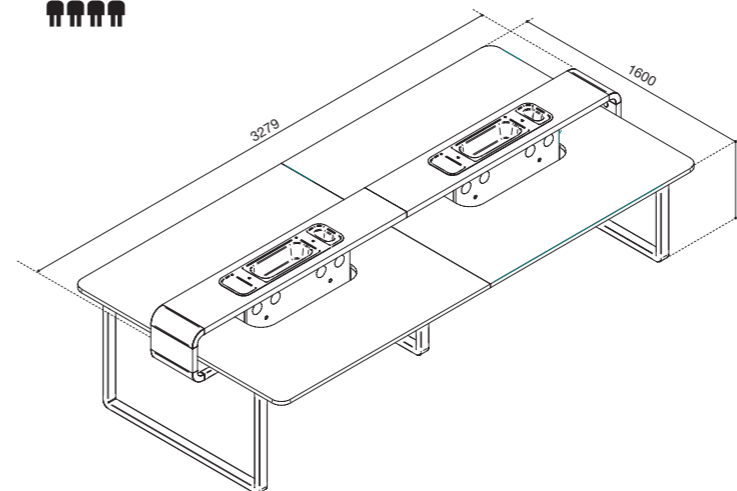
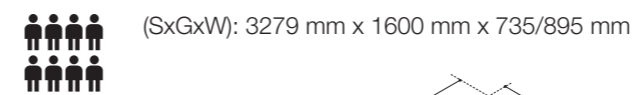
Central panel



Upper module



Dimensions



HUSHOFFICE

ABOUT HUSHOFFICE

We are Hushoffice, a global brand of acoustic booths owned by Mikomax. We are a leading European manufacturer of professional acoustic booths for offices and other flexible solutions for work and meetings. We are based in Poland. We have over 30 years of experience in manufacturing and selling innovative product solutions. Our Hushoffice brand is available in more than 50 countries on almost every continent. Hushoffice acoustic pods are a professional line of acoustic booths for offices and workplaces, providing

a quiet and private space for work and meetings. We are experts in designing flexible and acoustically comfortable workspaces. We provide solutions for teams who want their offices to be functional in proportion to their development. Our acoustic pods eliminate excessive noise in the office, increasing team efficiency and well-being. Flexible, ergonomic and acoustically comfortable workspaces complement the office space and have a positive impact on team culture.



FEEL FREE TO TALK, TO MEET, TO WORK

With the new acoustic booths in the hushFree range, you can now choose where and how you want to work – you can configure the pod to suit your needs. All hushFree acoustic pods are designed to fit into any workspace and to meet the individual needs of employees.

The new line of hushFree acoustic pods covers all the most common tasks in the new hybrid office reality and is divided into three products – hushFree.S, hushFree.M and hushFree.L. The simple and modern design of the hushFree line

guarantees that the booths will fit into any office space, guaranteeing freedom in the planning and arrangement of work and meeting places. Each acoustic pod can be equipped according to your needs and preferences. It was the idea of freedom of choice that motivated us to introduce the new hushFree line of acoustic booths and the new products in the Hushoffice collection, namely hushWall and hushSpot, which support teams working according to the agile philosophy. Phone calls, videoconferences, team meetings or individual work just got better!

*Want to know more?
Are you looking for the right acoustic solutions?
Or perhaps you need our help with office layouts?*

For more information, please visit our website:

hushoffice.com

The manufacturer reserves the right to make structural and parameter changes that do not affect the usability of the products presented in the catalogue.
The colours shown in the materials may differ from the actual colours of the products.



hushoffice

mikomax smart office.



hushoffice.com